

Distinguished Educator Award Nomination Form

The Distinguished Educator Hall of Fame Award was established in 1991 to honor those teachers and/or staff who have made outstanding contributions to education in Bay Village Schools and who exemplify excellence in teaching, scholarship, and service.

Eligibility Criteria

To be considered for the award, the person must:

- 1.) Have been employed full-time a minimum of 10 years in the Bay Village public schools.
- 2.) Have retired, resigned, or been reassigned at least 3 years before being considered for inclusion.
- 3.) Have been recognized by the community, staff, students and/or parents as being a positive role model for students.
- 4.) Be recognized as a person who often went beyond the call of duty to assist students, staff and/or parents.
- 5.) Be a person of such integrity and stature that the school district or Alumni Foundation will take pride in his/her recognition.

Once a faculty member has been nominated, they will not be dropped from consideration for 5 years, provided they remain eligible according to the guidelines above, and have not been selected during that period.

Nomination Process:

Any individual who meets the following criteria may nominate a former faculty member for the award:

- Any member of the Alumni Foundation or its Board of Trustees
- Any member of the school district staff, current or retired
- Any graduate of Bay High School

A nomination must be supported by 2 other individuals, not related to the family of the nominee. The selection committee will convene bi-annually and select the inductees in May for that year's presentation in October during Homecoming Weekend. The inductees will be notified by June 1, and confirmation is needed within 30 days that they will be able to attend the award ceremony in person.

Step 1: Name of Nominee:

First Name: _____ Last Name: _____ Maiden Name: _____

Street Address: _____ City: _____ State: _____ Zip: _____

Phone Number: _____ Email: _____

Step 2: Category of Nominee (please check all that apply):

Teacher Administrator Secretary Custodial Other

High School Middle School Elementary School Board of Education Office

Step 3: Name of Nominators:

Name of Nominator 1: _____

Street Address: _____ City: _____ State: _____ Zip: _____

Phone Number: _____ Email: _____

Name of Nominator 2: _____

Street Address: _____ City: _____ State: _____ Zip: _____

Phone Number: _____ Email: _____

Name of Nominator 3: _____

Street Address: _____ City: _____ State: _____ Zip: _____

Phone Number: _____ Email: _____

Step 3: Please attach a typewritten explanation or Resume of why you believe this person is worthy of induction into the Distinguished Educator Hall of Fame, taking into account the eligibility criteria in your explanation.

Step 4: Mail the completed form, along with your attachments to:

Bay Village Public Schools Alumni Foundation

Attention: Distinguished Alumni/Distinguished Educator Selection Committee

377 Dover Center Road

Bay Village, OH 44140

OR, email your scanned documents to: Mara (Manke) McClain '89, BAF President: mara.manke@sbcglobal.net

DEADLINE: APRIL 30, 2015

Thank you for your nomination!