

Bay Village Public Schools Alumni Foundation

Meeting Minutes

January 03, 2012

Call to Order

Mara Manke called to order the regular meeting of the Bay Alumni Foundation at 7:05 p.m. on January 03, 2012 at the Bay Village Police Station Community Room.

Attendance

The following persons were present:

Mara Manke Kevin Missal Nancy Mitchell
Paul Hartranft Carol Cole
Amy Huntley Nancy Wargo

Approval of Minutes from Last Meeting

The minutes from the December 5th, 2011 meeting were accepted.

Treasurer's Report

The Treasurer's report was not available due to the absence of Hugh O'Donnell.

Open Issues

Ginger with **The Cleveland Foundation** was present at the meeting to answer questions pertaining to the benefits of utilizing The Cleveland Foundation. Ginger stated that many firms use The Cleveland Foundation for the investment strength with seven year returns running between five and six percent. All of their funds are intended for long term investments since they are exposed to the market. They also provide information to donors for more sophisticated methods of planned giving such as charitable trust or gifts annuities. They will also work with any professional advisor that a donor is working with. In addition, they will do brainstorming to help build the Endowment Fund. The Cleveland Foundation offers pamphlets to assist in fundraising and can provide sample language in a newsletter format. The Cleveland Foundation has two educational events called "Fund Forums", one is strictly on the investment performance, the other talks about ways to grow the Endowment Fund. The annual fee of \$250.00 is for any fund value under \$12,500.00. The fee goes up from there using 1.5 basis points (1.5%) with a reduction after

\$1,000,000.00. There is an investment fee paid directly to the advisors, however the returns are net of this fee. One hundred percent of the funds can be withdrawn at any time. A percentage of the funds can be set up as a "spending amount" for operating or scholarships etc. for a stream of income. To maintain flexibility, it should be set up for general operations and BAF can make a decision about what to do with the money. Once The Cleveland Foundation receives the money, we would be added to their website which people can access directly or there can be a link from the BAF website to their website. The Cleveland Foundation will also send out the gift acknowledgement that is required from the IRS. Amy will prepare an amortization schedule to give a snapshot of what a \$10,000.00 investment may look like several years from now. Ginger will return for the February meeting to address any further questions that may arise. Mara would like to see The 2nd Grade **project presentation** for 2012 at the February meeting. Betsy Downing is moving along on entering class information into the **Alumni database**. **Newsletter articles** are due March 1st. 2012 Fundraising campaign will be "Donate Your Class Year Plus \$5.00"

Adjournment

Mara Manke adjourned the meeting at 7:50 p.m. Next **Meeting February 6th** at the Bay Village Police Station Community Room.

Minutes submitted by: Nancy Mitchell

Bay Village Public Schools Alumni Foundation

Meeting Minutes

February 06, 2012

Call to Order

Mara Manke called to order the regular meeting of the Bay Alumni Foundation at 7:04 p.m. on February 06, 2012 at the Bay Village Police Station Community Room.

Attendance

The following persons were present:

Mara Manke Kevin Missal Judy Norton Tom Roehl

Paul Hartranft Nancy Wargo Hugh O'Donnell John Huey
Amy Huntley Al Nelson Wayne Reese Nancy Mitchell

Approval of Minutes from Last Meeting

The minutes from the January 3rd, 2012 meeting were accepted.

Treasurer's Report

The postal account has an estimated balance of \$954.44. The Charter One checking has a balance of \$7,387.80 and there is a balance of \$2,770.07 in the Fifth Third checking. The Charter One Money Market account balance is \$34,577.62. The CD that matured on December 1st was deposited to the Charter One checking account, leaving two CD's, one with a balance of \$8,887.17 maturing on March 24th and the second with a balance of \$3,025.45 maturing on August 23rd. The total of all funds is \$57,712.55, of this \$19,369.54 are funds held for classes and \$23,822.00 belongs to the Endowment Fund. To date, no donations have been received specifically for the bleachers.

Open Issues

Amy prepared an amortization schedule with three different assumptions to demonstrate how the money will grow utilizing The Cleveland Foundation, Amy made a motion to contribute \$23,822.00 with The Cleveland Foundation, Wayne seconded it. Discussion that followed was the goal to deposit \$1,000.00 annually to The Cleveland Foundation. This amount will be an internal goal. Donations earmarked for the Endowment Fund will be a portion of this goal. All were in favor, none opposed. The 2nd **Grade project presentation** for 2012 will be presented at the March meeting. Tom Roehl would like to have an official committee. Betsy Downing is doing a great job entering class information into the **Alumni database**. **Newsletter articles** are due March 1st, the newsletter will be out at the end of March/beginning of April. 2012 Fundraising campaign has been changed to "Donate Your Class Year Plus \$10.00" The Class Rep positions remain the same; still need a rep for the Class of 96 and 99.

New Business

The data-entry assistant, Betsy Downing was introduced at the meeting. Mara is

asking for input on changing the meeting date, perhaps the third Monday of the month. We need to check on meeting dates for other organizations to reduce conflicts with scheduling. Mara has been receiving communications regarding the Cahoon Librarian home; we will not be involved as there was a vote some time ago that BAF does not get involved in political issues.

Adjournment

Mara Manke adjourned the meeting at 7:51 p.m. Next Meeting March 5th at the Bay Village Police Station Community Room.

Minutes submitted by: Nancy Mitchell

Bay Village Public Schools Alumni Foundation

Meeting Minutes

March 05, 2012

Call to Order

Mara Manke called to order the regular meeting of the Bay Alumni Foundation at 7:04 p.m. on March 05, 2012 at the Bay Village Police Station Community Room.

Attendance

The following persons were present:

Mara Manke (via telephone conference) Nancy Wargo Tom Phillips Brooks Hull
Paul Hartranft

Al Nelson Cristine Hoffman Nancy Mitchell

Kevin Missal Judy Norton Carol Cole

Approval of Minutes from Last Meeting

The minutes from the February 6th, 2012 meeting were accepted.

Treasurer's Report

Treasurer's report was not available due to the absence of Hugh O'Donnell.

Open Issues

Mara, Hugh and Amy are working on getting signatures for **The Cleveland Foundation**. Brooks Hull will get the money for the Class of 66 to Hugh O'Donnell to submit one check to open the account. Amy will coordinate The 2nd Grade project **presentation** with the schools. Tom Roehl and Paul will be getting together on March 11th to put together the presentation and it will be previewed in the April meeting. The presentation at the schools will take place in May. The **Alumni database** is proceeding and there are no problems to date. Cristine Hoffman is now the new Publisher/Editor of the **Shoreline Newsletter**. The newsletter will be out at the end of March/beginning of April. **2012 Fundraising** campaign is "Donate Your Class Year Plus \$10.00" **A Class Rep** position is now needed for the Class of 86; still need reps for the Class of 96 and 99. The scholarships we are offering have been posted on the Bay High school website.

New Business

After consideration of changing the meeting date, perhaps the third Monday of the month, it has been decided to make no change. The meeting will continue to be the first Monday of the month. Al Nelson suggested a gift card to Amy Rock Pitts for her prior service as Editor of the newsletter.

Adjournment

Mara Manke adjourned the meeting at 7:25 p.m. **Next Meeting April 2nd** at the Bay Village Police Station Community Room.

Minutes submitted by: Nancy Mitchell

Bay Village Public Schools Alumni Foundation

Meeting Minutes

April 02, 2012

Call to Order

Mara Manke called to order the regular meeting of the Bay Alumni Foundation at 7:02 p.m. on April 02, 2012 at the Bay Village Police Station Community Room.

Attendance

The following persons were present:

Mara Manke Nancy Wargo Tom Phillips Ike Ganyard Tom Roehl
Paul Hartranft Al Nelson Cristine Hoffman Kevin Missal Sally Price
Hugh O'Donnell Judy Norton Carol Cole Wayne Reese Nancy Mitchell

Approval of Minutes from Last Meeting

The minutes from the March 5th, 2012 meeting were accepted.

Treasurer's Report

The postal account has a balance of \$1,672.73, the newsletter cost has not yet been deducted. The operating account held at Charter One Bank has a balance of \$7,387.80. The primary operating account at Fifth Third Bank currently has a balance of \$30,654.56. \$30,000.00 of this balance will be going to The Cleveland Foundation, \$10,000.00 of this being from the Class of 1966. The additional \$3,822.00 in the Endowment Fund (previously recorded as being deposited with The Cleveland Foundation) may be sent at a later time with added funds from the Tri-Bay Golf Classic, if available. The Money Market balance is \$23,598.91. The CD that matured on March 24th has been transferred to the Money Market account. Another CD with a balance of \$3,025.70 will be maturing on August 23rd. Total BAF funds are \$66,339.70.

Open Issues

Mara is working on getting the BAF logo to The Cleveland Foundation, Kay Laughlin prepared a presentation for the 2nd Grade project with timeline cards and pictures. The timeline cards are for the teachers to keep and use year after year. There are nine 2nd grade classrooms, several people have volunteered to be presenters, depending on the date. Paul will get the date and time. The teachers would like the presenters to bring in a elementary class picture of themselves that will be

copied and hung in the classroom. We will send Kay a thank-you note. Cristine Hoffman did a wonderful job on the Shoreline Newsletter. Mara sent a thank-you card and a \$50.00 gift card to Amy Rock Pitts for her years of service. The next newsletter articles are due July 1st. **2012 Fundraising** campaign is "Donate Your Class Year Plus \$10.00% A Class Rep position is now needed for the Class of 86; still need reps for the Class of 96 and 99.

New Business

Tri-Bay Golf Classic brochures are going out this week. Hugh will give Al Nelson a deposit book for the checks that start coming in. Cristine picked up the **scholarship applications**, there are about 10 - 12 applications, the deadline is April 20th. She will set up a meeting with the Scholarship Committee and review them.

Adjournment

Mara Manke adjourned the meeting at 7:59 p.m. Next Meeting May 7th at the Bay Village Police Station Community Room.

Minutes submitted by: Nancy Mitchell

Bay Village Public Schools Alumni Foundation

Meeting Minutes

May 07, 2012

Call to Order

Mara Manke called to order the regular meeting of the Bay Alumni Foundation at 7:02 p.m. on May 7th, 2012 at the Bay Village Police Station Community Room.

Attendance

The following persons were present:

Mara Manke Nancy Wargo Cristine Hoffman Ike Ganyard Tom Roehl
Hugh O'Donnell Al Nelson Carol Cole Kevin Missal Nancy Mitchell

Judy Norton Billie Crook Brooks Hull Wayne Reese

Approval of Minutes from Last Meeting

The Minutes from the April 2nd, 2012 meeting were accepted. A correction to the Minutes and the Treasurer's Report is noted that the CD with the balance of \$3,025.70 will mature in September and not August as reported.

Treasurer's Report

Hugh would like to schedule some time with Amy Huntley to audit the Treasurer's Report. The postal account has a balance of \$831.00; the cost of the Tri-Bay Golf Classic has not yet been deducted. The operating account held at Charter One Bank has a balance of \$7,387.80. The primary operating account at Fifth Third Bank currently has a balance of \$39,075.56 including deposits from Tri-Bay. The Money Market balance is \$23,599.96. The Operating Funds at this time are \$15,628.67.

The Early Alumni Group has given Hugh a check for \$865.22 for us to manage. Brooks Hull, who holds funds for the Class of '66, was unaware of BAF holding class funds and thought it was beneficial. We will include an article regarding class funds in the next newsletter. Many donations have been received in memory of Robert Kitzerow, a list of donations will be sent to his family.

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Open Issues

Mara passed around an enrollment package from **The Cleveland Foundation** containing the contract and other information. There is still no date for the 2nd Grade projects. Paul is still working on it. Cristine Hoffman reported that the **Scholarship Committee** read through all the scholarship essays and the receivers were chosen. Eleven in total were received, ten of these were female. Winners were judged only on their essay. Some of the ideas the students wrote were:

A summer picnic potluck on the football field open to the public, with a fee and sporting competitions such as soccer and ultimate Frisbee. A Bay High Alumni movie night in the West gym with posters around the school with our name. Sponsor a dinner previous to a football or basketball game. Sponsor student vs. faculty game (Donkey basketball) Sponsor a community wide "Rocket Gear Day"; everyone wears their old Rocket gear. Collaborate with local businesses, such as Bay Subway, for every sandwich sold, BAF would receive money. Once a card has ten punches, they would receive a free sandwich. TGIF's does something similar to this, they set one day aside for the Bay Band Boosters and if you mention their name, Friday's sends money back to the Boosters. Sell t-shirts or other products during lunch periods or sporting events. Sponsor a Rockets t-shirt to be signed by all the graduating seniors, this shirt can be raffled off. Sell magnetic bumper stickers with the graduating year. Seek out advertising on our website and link it to our Facebook page.

Create a bookstore in the school selling items such as pencils and notebook with our logo.

► Sell Malley's chocolate bars with the BAF name on them.

> Participate in school assemblies. Christine suggested that all individual class websites be linked to **BAF's website** and that each class elect an "Information Officer". Christine created a certificate that will be issued to the student on award night. They must contact Hugh O'Donnell with a copy of their tuition invoice. The **main database** continues to grow every month. **Newsletter articles** are due July 1st. The newsletter will include an article about the Athletic Hall of Fame.

2012 campaign is "Donate Your Class Year Plus \$10.00" **A Class Rep** position is needed for the Class of '86, the Class of '96 and the Class of '99.

Adjournment

Mara Manke adjourned the meeting at 7:58 p.m. **Next Meeting June 4th** at the Bay Village Police Station Community Room.

Minutes submitted by: Nancy Mitchell

Bay Village Public Schools Alumni Foundation

Meeting Minutes

June 04, 2012

Call to Order

Mara Manke called to order the regular meeting of the Bay Alumni Foundation at 7:01 p.m. on June 4th, 2012 at the Bay Village Police Station Community Room.

Attendance

The following persons were present:

Mara Manke Al Nelson Cristine Hoffman Kevin Missal Craig Mercer
Judy Norton Billie Crook Carol Cole Wayne Reese
Tom Phillips Tom Roehl Brooks Hull Sally Price

Approval of Minutes from Last Meeting

The Minutes from the May 7th, 2012 meeting were accepted.

Treasurer's Report

The Treasurer's Report was not available due to the absence of Hugh O'Donnell.

Open Issues

The 2nd Grade projects went well. Kevin Missal, Tom Roehl, Paul Hartranft and Amy Huntley participated in the project. The second graders were divided up into four rooms. As the DVD was playing, the pause button was used several times as questions were asked. Instead of reading from the DVD, it was suggested that narration could be added to it. Tom Roehl recommended some editing. Mara would like everyone who participated to make some notes and Cristine Hoffman can do the editing. Overall, it was a success. This was the first year for a Scholarship. Mara was present at the awards ceremony and said it was very nice. She believes that BAF is the only organization that does not use a GPA as a consideration. Cristine has prepared the letters to the students with instructions on collecting the scholarship. **Tri-Bay** has 39 groups, this year there will be four Hole-in-Ones winning \$1,500.00 each. Al Nelson will have an article for the newsletter. The **Athletic Hall of Fame** will take place at Wagner's Country Inn Labor Day Weekend. There are eleven individuals, no teams. Al will have an article for the newsletter.

The main database continues to grow every month. **Newsletter articles** are being worked on now. Articles are due July 1st. **2012 campaign** is "Donate Your Class Year Plus \$10.00"

A Class Rep position is needed for the Class of '86, the Class of '96, the Class of '99 and the Class of '50.

New Business

Homecoming 2012 is the first weekend in October. Mara will ask Mark Totten about the use of his hay wagon. Volunteers are needed for the float and the pavilion, also needed will be candy, cookies and cider. A nominee for the **2013 Distinguished Alumni** has been named, Mark Nemic, from the Class of '56.

Adjournment

Mara Manke adjourned the meeting at 7:30 p.m. Next Meeting July 2nd at the Bay Village Police Station Community Room.

Minutes submitted by: Nancy Mitchell

Bay Village Public Schools Alumni Foundation

Meeting Minutes

July 02, 2012

Call to Order

Mara Manke called to order the regular meeting of the Bay Alumni Foundation at 7:05 p.m. on July 2nd, 2012 at the Bay Village Police Station Community Room.

Attendance

The following persons were present:

Mara Manke Billie Crook Cristine Hoffman Nancy Mitchell
Judy Norton Amy Huntley Wayne Reese
Tom Phillips Hugh O'Donnell Al Nelson

Approval of Minutes from Last Meeting

The Minutes from the June 4th, 2012 meeting were accepted.

Treasurer's Report

Hugh O'Donnell reported that there is \$831.07 in the USPS Bulk Account. The balance in the Charter One checking account is \$7,387.80. The Fifth Third checking account has a balance of \$12,233.87, higher due to the Tri-Bay Golf Classic. The Money Market account held at Charter One has a balance of \$23,601.93 and the CD that matures on August 23rd has a balance of \$3,026.08. The total of all BAF funds held is \$47,080.75. We are now holding funds for the Early Alumni Group of \$865.22; in addition we received funds for the Class of 1974 and the Class of 2009. The total class funds held are \$22,609.39. Hugh stated that we are short in the "true" Endowment Fund held of \$3,822.00, as he needs to do a paper audit from recent donations to adjust the Endowment Fund upwards of about \$400.00 to \$600.00 (additional \$20,000.00 of the Endowment Fund is at The Cleveland

Foundation). The Operating Funds available are \$20,649.36, however, two checks for the Tri-Bay Golf Classic for \$1,800.00 each still needs to be issued. Mara received many donations in memory of Robert Kitzerow; she sent the many notes received to Jackie and Leslie Kitzerow and a list to Cristine for the newsletter.

Open Issues

Mara had asked Cristine to receive input from Kevin Missal, Tom Roehl, Paul Hartranft and Amy Huntley tweaking the **2nd Grade Project DVD**. Cristine has received some suggestions: Amy commented that if the DVD was stopped to talk about that particular slide, it started back at the beginning. Amy also stated that once the format of the DVD is complete, perhaps we could sell copies of it to benefit both BAF and the Bay Village Historical Society. Tom Phillips suggested removing the writing and adding narration. Cristine had sent a letter to the **Scholarship winners** congratulating them again and to contact Hugh with their school information. Hugh has not heard from either of the winners, Cristine will reach out to them once again. Al Nelson reported that the **Tri-Bay Golf Classic** went very well and believes that each group (BAF, BVEF and the Bay Rockets Assoc.) will receive about \$1,800.00, which is an increase over the last two years.

The main database is doing very well. Mara has the names of the Class of 2012 and it will be added to the database. **Newsletter** articles and pictures are completed. The newsletter is going to the printer on July 15th. **2012 campaign** is "Donate Your Class Year Plus \$10.00". Hugh is seeing more donations coming in this way. A Class Rep position is needed for the Class of '86, the Class of '96, the Class of '99 and the Class of '50. This will be added to the newsletter

New Business

Homecoming 2012 is the first weekend in October. Mara has yet to reach out to Mark Totten about the use of his hay wagon.

Adjournment

Mara Manke adjourned the meeting at 7:34 p.m. **Next Meeting August 6th** at The Ironwood on Dover Center Road.

Minutes submitted by: Nancy Mitchell

Bay Village Public Schools Alumni Foundation

Meeting Minutes

August 06, 2012

Call to Order

Mara Manke called to order the regular meeting of the Bay Alumni Foundation at 7:16 p.m. on August 6th, 2012 at the Ironwood Cafe.

Attendance

The following persons were present:

Mara Manke Billie Crook Sally Price John Huey
Judy Norton Wayne Reese Al Nelson Kevin Missal
Tom Phillips Nancy Wargo Paul Hartranft Nancy Mitchell

Approval of Minutes from Last Meeting

The Minutes from the July 2nd, 2012 meeting were accepted.

Treasurer's Report

The Treasurer's Report was not available due to the absence of Hugh O'Donnell. Mara reported that Hugh is working on the scholarship monies for the two recipients.

Open Issues

The newsletter was mailed out. Discussion of using the old logo was made. Nine thousand nine hundred newsletters were sent out, 3,466 of these were emailed. Next articles are due November 1st; send articles to either Mara or Cristine. Fundraising is going well; Mara has been receiving a couple of Pay-Pal donations. **Class Rep** positions are still needed for the Class of '86, the Class of '96, the Class of '99 and the Class of '50. Al Nelson reported that each **Tri-Bay Golf Classic** group (BAF, BVEF and the Bay Rockets Assoc.) made \$1,800.00. This year was different, instead of buying an insurance package for a hole-in-one, they did it themselves. Gifts were purchased for winners of select prizes. The winner of a hole-in-one would have received a prize of \$1,500.00, but this year it did not happen. That money will be held in escrow for the following year. Bay Rockets Association will now be The Bay Rockets Athletic Boosters. **The main database** is doing very well. The database is getting larger with more email addresses. Mara sent a summary of donations together with letters regarding **Robert Kitzerow** to Leslie Kitzerow; she sent back a nice letter to Mara.

New Business

Homecoming 2012 is October 5th. Mark Totten will pull the hay wagon. Bring cookies and cider. Mara needs bodies to be on the float.

Adjournment

Mara Manke adjourned the meeting at 7:45 p.m. Next Meeting **September 10th** at the Bay Village Police Station Community Room.

Minutes submitted by: Nancy Mitchell

Bay Village Public Schools Alumni Foundation

Meeting Minutes

September 10, 2012

Call to Order

Mara Manke called to order the regular meeting of the Bay Alumni Foundation at 7:03 p.m. on September 10th, 2012 at the Bay Village Police Station Community Room.

Attendance

The following persons were present:

Mara Manke Billie Crook Kevin Missal
Judy Norton Paul Hartranft Nancy Mitchell
Tom Phillips Hugh O'Donnell

Approval of Minutes from Last Meeting

The Minutes from the August 6th, 2012 meeting were accepted.

Treasurer's Report

Hugh O'Donnell reported that there is \$78.22 remaining in the postal account. The Charter One Bank account remains unchanged with a balance of \$7,387.80. The

Fifth Third operating account has a balance of \$8,874.23. The Money Market account at Charter One Bank has \$23,603.93. The total of BAF funds are \$39,944.18 with available funds of \$14,446.55. The Class of 2002 was issued a check in the amount of \$933.76; a check will be issued to the Class of 1993. The Class of 2012 did not turn over any funds to BAF as of now. Hugh received a statement from The Cleveland Foundation, the proportionate share of interest will be calculated for The Class of 1966.

Open Issues

The **newsletter returns** were picked up from the Post Office and the amount of returns has been greatly reduced. Mara stated that only 50 60% of the emailed newsletters are opened. Next articles are due November 1st; send articles to either Mara or Cristine. **Fundraising** is going well. **Class Rep** positions are still needed for the Class of '86, the Class of '96, the Class of '99 and the Class of '50. Suggestions were made that the **Second Grade Project** be put on Power Point so that it could be paused and started. **The main database** is doing very well.

New Business

Homecoming 2012 is October 5th. Mark Totten will pull the hay wagon. Bring cookies. Al Nelson is bringing the cider. Mara needs bodies to be on the float. Mara emailed Jason Martin, Rob Grossman and Matt Spellman the speech she will make to the students that Friday afternoon at the Pep Rally. The pavilion has been reserved for the game. Mara will pick up the helium and she has all the supplies needed for the float.

Adjournment

Mara Manke adjourned the meeting at 7:21 p.m. **Next Meeting October 1st** at the Bay Village Police Station Community Room.

Minutes submitted by: Nancy Mitchell

Bay Village Public Schools Alumni Foundation

Meeting Minutes

October 01, 2012

Call to Order

Mara Manke called to order the regular meeting of the Bay Alumni Foundation at 7:03 p.m. on October 1st, 2012 at the Bay Village Police Station Community Room,

Attendance

The following persons were present:

Mara Manke Paul Hartranft Tom Roehl
Judy Norton Amy Huntley Nancy Wargo
Tom Phillips Wayne Reese Nancy Mitchell

Approval of Minutes from Last Meeting

The Minutes from the September 10th, 2012 meeting were accepted.

Treasurer's Report

Treasurer's report was not available due to the absence of Hugh O'Donnell.

Open Issues

Mara and Cristine are working on the newsletter. Hugh has given Mara the information for donations. Paul would like to get together to go over and rearrange the **Second Grade Project** with the committee in November.

New Business

Homecoming 2012 is October 5th. Mark Totten may not be able to pull the hay wagon. He will try to arrange to have his father pull the wagon, he will let Mara know. Amy reported that the high school is working on student and staff morale and school spirit. The school has returned to doing activities during spirit week. Jason Martin would like to archive some of the school history and has presented some questions. He would like some information on the running trophy dated either 1942 or 1946. It was suggested that a picture of the trophy be put in the newsletter to see what response we get to the question. The mosaic sailboat at the front of the building was also discussed. Tom Roehl stated it is important to get our facts, he will go through some old yearbooks to see if he can find any mention of these.

Adjournment

Mara Manke adjourned the meeting at 7:32 p.m. Next Meeting November 5th at the Bay Village Police Station Community Room.

Minutes submitted by: Nancy Mitchell

*Bay Village Public Schools Alumni
Foundation*

Meeting Minutes

November 05, 2012

Call to Order

Mara Manke called to order the regular meeting of the Bay Alumni Foundation at 7:01 p.m. on November 5th, 2012 at the Bay Village Police Station Community Room.

Attendance

The following persons were present:

Mara Manke Paul Hartranft Carol Cole
Judy Norton Amy Huntley Tom Hill
Kevin Missal Wayne Reese Nancy Mitchell

Approval of Minutes from Last Meeting

The Minutes from the October 1st, 2012 meeting were accepted.

Treasurer's Report

Treasurer's report was not available due to the absence of Hugh O'Donnell.

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Open Issues

Teacher Mrs. Joy May and students from her "Freshman Experience" class joined us in our meeting to try to gather information on various items in and around the high school building. The students will create QR Codes to identify and place next to the items in the building so that it can be scanned with a phone and perhaps create a scavenger hunt or a tour. Amy stated that the tour would be nice when the building is open for reunions and other functions. Mara would like to include some of these questions in the next newsletter and Amy suggested that going forward, we always have some sort of question in the newsletter. Mrs. May and her students will return for the January meeting. The topics being researched are: Football Field Rocket

- The Rocket in the football field is on permanent loan from NASA. > Library Memorial Reading Garden

Cafeteria Courtyard Bell in the football locker room

- Amy will email Gary Heldt. > 1946 Track Trophy

Tom Hill brought in a 1947 yearbook to try to provide some answers regarding the

trophy. With Track being a Spring sport, it is not published in the yearbook until the following year, any note of the 1946 Track Trophy would be in the 1947 yearbook.

► Bay High Logos/Mascots . The logo for years had been the sailboat, it was only in the last decade that is was changed to a rocket. The estimated date the “Rocky Rocket” mascot began was in the late 70's or 80's. Senior Board

- The concession stand roof is longer used for the Senior Board because of a new roof. Science Greenhouse Freedom Shrine

- Information on the uniform, mother's pillow, flag, and metals would be appreciated.

Mara and Cristine will postpone the articles due date for the newsletter until November 16th.

Adjournment

Mara Manke adjourned the meeting at 8:07 p.m. **Next Meeting December 3rd** at The Ironwood Cafe.

Minutes submitted by: Nancy Mitchell