



## Meeting Minutes July 09, 2018

### Call to Order

Dave Waltz called to order the regular meeting of the Bay Alumni Foundation on July 09, 2018 at the home of Judy Krueger.

### Attendance

The following persons were present:

Dave Waltz	Judy Krueger	Kevin Missal
Al Nelson	Cristine Hoffmann	Carol Cole
Bill Smith	Brooks Hull	Tom Phillips
Jeanne Silver	Eve Uhland	Nancy Mitchell

### Approval of Minutes from Last Meeting

Dave Waltz read the June 2018 minutes to the meeting. Tom Phillips moved to approve the minutes, Eve Uhland seconded. All in favor.

### President's Report

Dave received a call from Dale Hamilton, Dale was concerned because he had sent a \$5,000.00 donation via The Cleveland Foundation and had not heard anything from BAF. The Cleveland Foundation did not notify us of this donation. Judy called The Cleveland Foundation for an explanation for their lack of communication regarding the donation. The acknowledgement was sent to Charles Schwab, the issuer of the check. Dave did reach out to Dale and told him the donation was received.

Dave announced that June 22, 2018 was Al Nelson Day in Bay Village. Al was also honored at the Tri-Bay Golf Outing for his many years of service. Al stated that Dan Lunoe gave him a royal blue blazer. Brooks said to note the great fullness and gratitude that the Bay Alumni Foundation has for Al's seventeen years of tremendous contribution to the City of Bay Village, including the three groups that have benefited from his service.

Nancy Mitchell has notified the board that she will continue as Recording Secretary only until the end of the year. Please help us find someone to fill that job. Nancy will continue with the database.

### Treasurer's Report

There is \$8,486.19 in the checking account. The Tri-Bay account has a little over \$14,300.00. There is \$129.63 in PayPal. The balance in the Cleveland Foundation account is \$103,096.14. The second quarter report is not yet available however, the Growth Funds that we are currently investing in are showing a slight increase year to date of .75%. Judy spoke with the Cleveland Foundation about a presentation regarding the investment choices, she would like a group to get together and decide if this is where we want to keep the money. Judy does not want to be the decision maker about this. Al stated this should be presented to a small group that may have experience with investments. Judy would like Bill Smith to be involved with this.

Judy has been contacted and has sent 3 of the 4 scholarships to the universities including the Voiers Scholarship winner, the Class of 66 and the male winner of the BAF scholarship. She has not heard from the female. Cristine said they have until the end of the year to claim their scholarship, Judy said it should be added to the award letter.

Dan Lunoe sent Judy an email advising that each organization will receive \$5,000.00 from The Tri-Bay Golf Outing, which is a record. Al thought the increase could have been from the change in tee sponsors.

Judy and Jim Joyce had a meeting with Mark Mutch regarding updating the website. They gave him a list of changes and the go-ahead to update the look. Mark will get back with them, Mark's invoice will be nominal, most of his work is donated. Mark has an employee, a graduate from Bay, who may take over the task of updating the website. Jim asked Bill to write up something for the website regarding charitable giving. Judy wants to get an update of the class reps. Cristine stated that the

class rep is not necessarily the person who plans the reunions, that each class is different. Eve said she will go through the class rep contacts and verify the accuracy.

Judy talked to Marco's Pizza regarding a Bay Alumni Foundation fundraising night. She suggested sometime around homecoming, it was agreed that Tuesday's in September would be good timing. Cristine will add it to the August Shoreline. Judy said maybe we can send flyers to the school. Al suggested putting it on the board outside the school and Judy added the City Hall board.

#### Open Issues

- ❖ Cristine will put together a meeting in August for the formation of a **scholarship committee**. The school has moved up their application time from January to the fall. Jeanne and Cris will be joining the committee. Judy will send Cristine their email contacts.
- ❖ Dave asked about the formation of a committee to review the **By-Laws**. Al Nelson, Tom Phillips, Wayne Reese and Paul Hartranft were the previous committee. Tom and Al are willing to review it again. The last time the By-Laws were reviewed was in 2016. They will get together in the fall. They are being reviewed because of some questions Dave has regarding them. One question was the eligibility for members, it includes educators. It was asked if it also included anyone who attended Bay schools. Brooks said that if the By-Laws state just graduates, that is too limiting. The Class of 66 includes all that were part of the class, whether or not they graduated from Bay. Al thought that adding the comment "any former student who so chooses" for eligibility to the By-laws would be more inclusive.
- ❖ Jim submitted a list of **Homecoming** duties and ideas to Judy. Dave wants to get volunteers for the duties, he will pass out a sign up list with the duties at the next meeting.
- ❖ Dave discussed the idea of **Bay Days** next year. He wants to know the extent of interest. He also wants ideas that we can do. Glow ring necklaces and the birthday game was talked over. Dave wants it to be something that would attract children so that there can be interaction with the parents.
- ❖ Dave asked the question about the mailing of the Shoreline, do we want to mail more hard copies. How can we get current information from our alumni for the **database**? Clint Keener stated that the student email addresses are canceled once they graduate. St. Ignatius does a census every five years and sends a card to graduates asking them to call an 800 number to update their information. They keep sending the card until you call the number. Every graduating student receives a pledge card asking to donate \$10.00 that year and every year following until they are able to increase it. Judy thought that asking the new superintendent what her feelings are on something similar. Judy said we need to get their personal information during the week of graduation. Al stated to make it the responsibility of the class president and vice president to make sure the information reaches us. It was agreed that Field Day presents the best opportunity to get contact information. Dave said we will pass out cards in the auditorium and they would turn them in when they received their food.

#### New Business

- ❖ Cristine needs articles by August 1<sup>st</sup> for the Shoreline.

#### Adjournment

Meeting was adjourned.

***Next Meeting is Monday, August 6th at 7:00 p.m. at Dave Waltz's home 26919 Wolf Rd. in Bay Village.***



## Meeting Minutes August 06, 2018

### Call to Order

Dave Waltz called to order the regular meeting of the Bay Alumni Foundation on August 06, 2018 at his home on Wolf Rd.

### Attendance

The following persons were present:

Dave Waltz	Judy Krueger	Kevin Missal
Tom Phillips	Jim Joyce	Tom Roehl
Bob Reed	Dale Hamilton	

### Approval of Minutes from Last Meeting

Dave Waltz read the July 2018 minutes to the meeting. While reading the minutes, Jim Joyce made a motion that there should be a committee of trustees as well as the president and treasurer that meet annually with the Cleveland Foundation to review the investments and make a determination in where to put the funds. Judy made a motion to accept the minutes, Jim seconded it. All in favor.

### President's Report

Dave stated he would not have a President's report. Dave did say that there was a meeting of the trustees on July 29<sup>th</sup>.

### Vice President's Report

There was a meeting to discuss the different options for the donation given by Dale Hamilton. Discussion was had of reviving the talent shows. It would become an annual function of the alumni held in the auditorium. Jim thought it could be kicked off by doing a concert with local talent such as Kate Vogel with an admission of \$10.00 per person. This could raise \$15,000.00. In the future, we could get a mid-level musician to play and bring awareness to the alumni foundation and create opportunities. The concert would be in the early fall, the talent show would be possibly in the month of January.

Dale would like to see a "match challenge" promoted from his donation. It would be written that he has donated \$2,500.00 and he would match any further donations up to another \$2,500.00. This could possibly bring in a total of \$7,500.00. Jim thought we could use that for a teaser to kick off the Field of Dreams project. Jim would like to challenge each class to raise \$5,000.00 also. Dale would like to see \$2,500.00 of his donation go to something that the school needs, maybe in the library. Judy mentioned reaching out the music department to see if there is something they need. Dale does not want his donation to go towards the golf outing. Bob Reed said he knows there is a need in the Bay Athletic Boosters. Jim said we would earmark \$2,500.00 towards the locker rooms and the other would go towards the Choraleers.

### Treasurer's Report

There is \$12,396.73 in the checking account. The Tri-Bay account has a little over \$5,400.00 left in the account. There is \$129.63 in PayPal. The second quarter report from The Cleveland Foundation has been received and the balance is \$103,480.78. 2018 has been grim as the income to date is \$160.32, fees are \$363.00. The balance is made up of funds held for other classes roughly \$62,000.00, the endowment fund around \$25,500.00, the Voiers Scholarship has about \$10,000.00. The alumni funds is about \$4,300.00. Dale thought we should put in the newsletter that we are a 501(c)(3). Judy said it should be in bold lettering on the donation form every time.

Judy has still not heard from the female recipient for the scholarship.

### Open Issues

- ❖ Eve Uhland is working through the list of **class reps**, she is about halfway through them and will report on her findings in September.
- ❖ Jim submitted a list of **Homecoming** duties. Dave needs volunteers for the duties, he will not be available that weekend due to a scheduling conflict. Bob will need a count of people to know how many trailers/chairs he will need for the float. He will have

some things to throw, please bring candy. Jim will put together some sponsorship packages to cover some of the cost. Dave will set up the tent at the south end of the ball field. Peggy, Jim, Judy and Kevin will be at the tent.

**Adjournment**

We wish to show our appreciation for the kindness of Dale Hamilton for his generous donation to the alumni foundation. Meeting was adjourned.

***Next Meeting is Monday, September 10th at 7:00 p.m. at the Bay Village High School Library.***



## Meeting Minutes September 10, 2018

### Call to Order

Dave Waltz called to order the regular meeting of the Bay Alumni Foundation on September 10, 2018 at the Bay High School library.

### Attendance

The following persons were present:

Dave Waltz	Judy Krueger	Kevin Missal
Tom Phillips	Jim Joyce	Tom Roehl
Peggy Joyce	Paul Hartranft	Cristine Hoffmann
Al Nelson	Bill Smith	

### Approval of Minutes from Last Meeting

The August 2018 minutes to the meeting were accepted.

### President's Report

Dave had a meeting with Jason Martin regarding Dale Hamilton's wish to have \$2,500.00 of his donation to benefit the choral activities in the school. Devon Gess was asked to come up with three ideas that Dave can submit to Dale Hamilton and then send back for approval. Jason has asked how Phase III was going and also had some news regarding the same. Jim will report on this. Dave and his son will set up the tent for the Homecoming game. Dave would like to see everyone try to bring one person to the meetings and get them involved.

### Vice President's Report

Jim reported that it appears the design for the Rockets renovation may change. The location may be located under the stands and other areas, breaking things apart. The school board will be kicking in about one third of the cost, over half the goal of monies raised has been met. Jim feels some of the changes make sense. It was the intent for the alumni foundation to raise money through the classes, when we have an idea of what they will be doing, we will determine our participation in raising money. We would like each class to raise a couple thousand dollars, maybe with a contest.

Jim spoke about having a presence at the home games. Someone to sit at the tent and pass out giveaways. Bob Reed has ordered some things to toss for the parade. There are three sponsors this year. There will also be 2 trucks for riding in the back. Jim mentioned people walking with about 100 feet of rope to keep the children back.

Nominations for Hall of Fame need to be started. Al stated we need a date for booking the hall. Judy said that we cannot pin down the date until the playoffs have been completed.

Jim asked that we take a look at our website for ideas. He met with Mark (we were hacked) and the website is going to be revamped. Judy wanted to know if Cristine can do any of the updates.

Jim also wanted to know if anyone would be interested in an alumni social night around the time of an OSU game to be held at the Bay Lodge. Dave added that since it is around Halloween, we could do a costume contest. A policeman would have to be hired after 8:00 p.m. for \$150.00. It could be BYOB and we could have Al's son's pizza truck. Jim said he has a few friends that are both Bay and OSU grads that could form a committee. Cristine mentioned an Indian's playoff game would be a good time too. Paul said to make sure the t.v. is working. It was decided a Saturday afternoon game would be best.

### Treasurer's Report

There is \$11,290.71 in the checking account. A one thousand dollar scholarship check has not cleared the bank yet. The Tri-Bay account has about \$400.00 left in the account after issuing the fundraising checks. There is \$58.08 in PayPal. The Cleveland Foundation had no changes. The check has been sent for the last scholarship. Marco's Pizza is doing a Monday in September fundraiser for our benefit. Just make sure to say for Bay Alumni.

### Open Issues

- ❖ **Shoreline** has been sent and looks great.
- ❖ Cristine and Cris met with the school guidance counselor regarding **scholarships** for students in the vocational program. They were referred to Lakewood Public Schools since they are the one that over sees the technical/vocational program. They were given ideas how to implement the program. The committee will be meeting in October. One of the scholarships will be awarded to this program. Cristine is also in the process of scheduling the bowling event date.
- ❖ An **annual meeting** of the trustees, the president, the treasurer and Bill Smith will take place to review the investments. Judy will set up a date on an evening.
- ❖ Be at the gazebo at 5:00 to ride the **homecoming** float. The tent and tables will be set up ahead of time.
- ❖ Eric Egan would like us to take the early **yearbooks** that they have at the historical society. We could take them and sell them or maybe give them away. Dave will make announcements at the remaining games that the yearbooks are available.
- ❖ An invitation to the **new superintendent** will be given out, telling her the dates of the meetings and letting her choose what is most convenient for her.

### Adjournment

Meeting was adjourned.

***Next Meeting is Monday, October 1st at 7:00 p.m. at the Bay Village High School Library.***



## Meeting Minutes October 01, 2018

### Call to Order

Dave Waltz called to order the regular meeting of the Bay Alumni Foundation on October 01, 2018 at the Bay High School library.

### Attendance

The following persons were present:

Dave Waltz	Judy Krueger	Kevin Missal
Tom Phillips	Jim Joyce	Brooks Hull
Cristine Hoffmann	Bill Smith	Nancy Mitchell
Guest – Mindy Stroh		

### Approval of Minutes from Last Meeting

The September 2018 minutes to the meeting were accepted.

### President's Report

Dave introduced Mindy Stroh from The Village Foundation. She presented their major fundraising event in the Run 2018. Three ways to be involved, sponsorship, raffle gift basket or participate in the run. Jim said that we could post to our Facebook page to help promote the event and maybe help with a few sponsorships. In addition he would look into some sort of basket. Cristine said she would post it to Facebook, Mindy will email her the information.

Dave has not heard from Jason Martin with regard to Dale Hamilton's donation.

### Vice President's Report

Jim stated that we should all thank Bob Reed for his hard work and support for the homecoming parade. There were two floats and lots of freebies for throwing off of the floats. Jim said that he had heard that Judy did a fantastic job at the rally during the day. Judy said that the pep rally is nothing like it used to be. Jim thought maybe we can try to bring back the old traditions. About 120 people signed in at our tent at the game. Sponsors of Homecoming will be thanked in the next Shoreline. Cristine said she may do a push for Homecoming in the spring newsletter.

Jim met with Jason Martin and Matt Spellman regarding the Rockets renovation. The location of the building will not be at the south end, they are currently thinking of taking the maintenance garage just west of the field and relocating the garage. It can also be used as a shelter. The school board has about \$400,000.00 they will contribute and they have an additional \$250,000.00 from private donors. We will try to do a class match challenge to raise \$200,000.00. Top classes would receive some recognition. Judy made a motion to commit to the Rocket renovation project fundraising, Kevin seconded it, all were in favor, none opposed.

Jim would like to form an alumni choir that would perform at local nursing homes once a month. He wants to reach out to see what the interest might be for participation. He also talked about once a month gathering at the Bay Lodge to play Bridge or Euchre to try to get more involvement.

### Treasurer's Report

There is \$10,881.89 in the checking account. The Tri-Bay account has \$403.74 in the account. There is \$204.18 in PayPal. The Cleveland Foundation had no changes. Marco's Pizza promotion was a bust, we received \$10.00. The homecoming expenses including Frisbees, balls, candy, etc. were \$1,453.82 with sponsors paying \$850.00. Cristine would like a wrap up article from someone recapping the homecoming parade and game.

### Open Issues

- ❖ There were many that responded to a post on Facebook that the **Shoreline** was not received. Mail Chimp reported that there were 4,057 (96.5%) successful deliveries and 41 bounces. Mindy suggested sending the email from a person's address rather than the bay alumni. We need to get current street mail addresses. Judy said we need meet with the new superintendent to get

access to the graduating class email addresses. It was mentioned snail mailing the newsletter once a year. Cristine thinks a one page fundraiser in November or January would be better, Judy added that we should include a return envelope. Jim wants to move forward with this. Cristine wants to meet and brainstorm and then will mock up a sample. Regarding the emailing of the newsletter, Page 1 gets the most clicks, second is upcoming reunions, third is the Hall of Fame, fourth is the "Where are They Now" and the "Do You Remember" page. Five people clicked to our website and zero clicked on donations.

- ❖ **Alumni Madness** will be March 23<sup>rd</sup>. Cristine will post a save the date promotion on Facebook. She is thinking of doing a Chinese raffle.
- ❖ We have no update from Eve on the **class reps**.
- ❖ We will have the alumni tent set up at the remainder of the home **football games**. Matt will set it up for us, we will need to take it down.

### Adjournment

Meeting was adjourned.

***Next Meeting is Monday, November 5th at 7:00 p.m. at the Bay Village High School Library.***



## Meeting Minutes November 05, 2018

### Call to Order

Dave Waltz called to order the regular meeting of the Bay Alumni Foundation on November 05, 2018 at the Bay High School library.

### Attendance

The following persons were present:

Dave Waltz	Judy Krueger	Kevin Missal
Jim Joyce	Cristine Hoffmann	Paul Hartranft
Tom Roehl	Cris Filmer	Hunter Liptrap

### Approval of Minutes from Last Meeting

The October 2018 minutes to the meeting were accepted.

### President's Report

Dave introduced Hunter Liptrap. Hunter made a few changes to the website. He will be attending some meetings in order to get an idea on what we do so he can improve the website.

Dave spoke with Jason Martin with regard to Dale Hamilton's donation. Devon Gess stated that she would like to purchase music. Dave will reach out to Dale to get his input.

Shoreline article deadline in December 1<sup>st</sup>. Rocket Blast will be out in the next week.

### Vice President's Report

Jim stated that the Rocket Blast will have information on the Rockets renovation. Eve is sending a letter to each of the class reps describing the project and explaining the class challenge. There will be a Facebook post and Mark will add something to the website. The location is still not decided. The Steinbrenner barn that is currently on the lot may be used.

There will be a regular monthly meeting with Jason and Hunter for updates on projects and keeping the website current. One of the possible projects is a monthly alumni get-together for a career night, focusing on one particular occupation a month.

### Treasurer's Report

There is \$11,813.79 in the checking account. The Tri-Bay account still has a little over \$400.00 in the account. There is a little over \$200.00 in PayPal. The Cleveland Foundation had no changes (have not received report), the balance is \$103,480.78. Dave questioned the endowment fund and what is the balance of it. Judy stated that there is nothing in the By-Laws about the use of the endowment fund. The interest earned can be used for operating expenses.

Dave had an email from Craig Graham requesting information about a donation to BAF. Judy responded to him and received his donation of \$2,250.00; \$2,000.00 to endowment fund and \$250.00 for the Rocket's Renovation.

The Class of '63 donated the funds left from their 55<sup>th</sup> reunion, \$163.50.

### Open Issues

- ❖ Cristine is looking for a subject for the "**Where Are They Now**" article. Lou Retrum and Richard North Patterson were both mentioned. Cristine asked Tom if we could do an article on him, she will contact him
- ❖ Cristine discussed the **annual donor letter**, the best way of sending this letter may be using a personal email address.
- ❖ We have no update from Eve on the **class reps**.
- ❖ Cristine and Cris met with the **scholarship** committee. They spoke with the school and with Lakewood school. BAF and the Class of '66 will now be offering 3 scholarships, the student will have a choice of applying for one or both. One scholarship is the memory scholarship, writing an essay on their favorite memory in Bay and the other will be the college technical training scholarship with a written essay explaining their technical career choices. The Class of 66 will make their choice from the

essay received as well as the scholarship committee will choose from all the essays. Along with the essay, they must have letters of recommendations, and be in good standing. We have no GPA requirement. Cristine stated that the scholarships is really an achievement award for writing a good essay, receiving recommendations and anything else they bring to us. Jim said that we should use the word achievement rather than scholarship in our publications. A limited time period has been added to the application. Tom Roehl made a move to approve the scholarship program, now known as the achievement award program as outlined, Jim seconded it. Judy abstained, the rest were in favor.

#### **Adjournment**

Meeting was adjourned.

***Next Meeting is Monday, December 3rd at 7:00 p.m. at the Rosewood Grill in Westlake.***



## Meeting Minutes December 03, 2018

### Call to Order

Jim Joyce called to order the regular meeting of the Bay Alumni Foundation on December 03, 2018 at the Rosewood Grill in Westlake.

### Attendance

The following persons were present:

Judy Krueger	Jim Joyce	Cristine Hoffmann
Tom Phillips	Bill Smith	Hunter Liptrap
Al Nelson	Kevin Missal	Nancy Mitchell

### Approval of Minutes from Last Meeting

The November 2018 minutes to the meeting were accepted.

### President's Report

Dave Waltz was not available.

### Vice President's Report

Jim stated that we have gotten a fair amount of communication out regarding the Rocket Renovation. There are a few donations coming in. It is not known if Eve has sent any correspondence to the class reps yet. There also has not been a Facebook post, Jim stated that we do have time.

Hall of Fame nominations need to be started up. We have one that was postponed from the last nominations. Questions about the requirements for educators were brought up regarding length of time teaching and retirement status. Jim found that teachers have to have taught for ten years and have been retired for three. We have put in a request for the Fountain Bleu on the 21<sup>st</sup>.

### Treasurer's Report

There is \$12,380.19 in the checking account. The Tri-Bay account still has \$403.74 in the account. PayPal was transferred last week. The Cleveland Foundation statement through 9/30/18 was received, the balance is \$106,651.06. Deposits made in 2018 were \$5,000.00 (the gift from Dale Hamilton), interest earned was \$3,512.10, fees \$544.50. Judy will be sending Bill information on the funds and what we are invested in. Money held for classes and Voiers total \$72,851.55, the endowment total is \$25,782.00.

Judy will be sending tax letters to every donor that donated over \$250.00, she also sends thank you notes to all donors.

### Open Issues

- ❖ Cristine sent emails to all the **class reps** with a graduating year of "9". One bounced back that she has forwarded to Eve. Jim will make contact with Eve.
- ❖ Judy made a motion to update the complete snail mail database through Dan. Cristine seconded it and asked for the **annual donor letter**. This motion was accepted.
- ❖ Cristine will move forward and send a "save the date" announcement for the **bowling event** to all the class reps asking them to share it with their class. After the holidays, the committee will gather and start making plans. Dave Waltz will be making yard signs this year.
- ❖ Cristine began working on the **Shoreline**. She has not received all the articles. We need to have a Hall of Fame article, Cristine said she will use the standard article that she runs every other year. Cristine will try to get together with Tom Roehl for an article. Tom Phillips will send a George Serb article to Cristine. Cristine has an article of the history of Lake Road. She would like to get the newsletter to the printer by the 15<sup>th</sup>.

- ❖ Jim would like a banner on the top of the **website** to highlight the bowling event. He wants to make the website more dynamic. Al suggested making a leading question that draws you to the website for an answer.
- ❖ Judy said that she received a question regarding the **alumni directory**. We have decided to respond by saying things are now digital and because of new privacy laws, we will not be issuing another directory.
- ❖ **Elections** will be held in January. We will also be talking about By-Law changes. Dave will be stepping down as President. It was recommended that Judy be President, Jim will remain Vice President, Bill as Treasurer. Recording Secretary position available. We need four active trustees. We need to include direction for the Voiers scholarship in the By-Laws similar to the way the Class of 66 scholarship. A detailed explanation of the creation and criteria also need to be outlined. Bill said they should be labeled “restricted funds”. Rules for the endowment fund need to be in the By-Laws as well.
- ❖ The Voiers **scholarship** has reached the \$10,000.00 mark. There was discussion about the next named scholarship.

#### **Adjournment**

Meeting was adjourned.

***Next Meeting is Monday, January 7th at 7:00 p.m. at the Bay High School Library.***



## Meeting Minutes February 4, 2019

### **Call to Order**

Judy called the meeting to order – her first official meeting as president. Congratulations and thank you Judy. This was the regularly scheduled meeting of the Bay Alumni Foundation on February 4, 2019 at the Bay Village High School Library. The meeting was called to order at 7:02 and adjourned at 8:12.

### **Attendance**

The following persons were present:

Judy Krueger	Peggy Joyce	Lee Rohlke
Tom Phillips	Dave Waltz	Hunter Liptrap
Tom Roehl	Jim Joyce	

### **Approval of Minutes from Last Meeting**

Motion was made, and seconded to accept the meeting minutes from the prior meeting. All were in favor.

### **Treasurer's Report**

Judy gave the Treasurers report, as the new Treasurer Bill is in Florida. Judy and Bill are planning to get together in February to review the Quick Books data and detail so Judy can transition the responsibilities officially to Bill. Judy noted that Bill will be a significant asset to the Foundation with his expertise. Judy offered to continue to manage the incoming mail and deposits while Bill was out – all were in favor (and appreciative) of her continuing this effort. Judy reminded everyone that The Cleveland Foundation does not provide standard monthly or quarterly reports. Judy is planning to invite The Cleveland Foundation to come to a meeting with the BAF Investment Committee. There were some questions about the logic of using The Cleveland Foundation and the benefits of this as a primary investment vehicle/strategy as opposed to alternatives. The Investment Committee (defined in by-laws) will discuss and investigate and consider options for the future. Judy noted that the funds necessary to pay for the recent Shoreline have been released to MailChimp. The checking account stands at \$15,000, the golf account has \$3,600 remaining, and BAF has received \$2,967.60 YTD. Tax letters have been sent to all who have donated \$250 or more in 2018 for their tax reporting. Judy and Nancy are planning to go to Huntington Bank to change the signers on the checking account. At this point it remains Nancy and Dave. Judy and Dan Lunoe remain signers on the golf account.

### **VP Report:**

Jim and Judy met with the new Superintendent and Treasurer of Bay Schools. It appears the Superintendent and Board are going to recommend a new design for the “Field House” building at the stadium – and it will be at the South end of the stadium. The projected cost now appears to be roughly \$1.6m versus the initial estimates of \$1.0m. The explanation for the added cost was the fact that a landscape architect did the initial drawings and plans and the latest plans were completed by a formal building architect. The Superintendent indicated that the board is still committed to \$350,00 of the funding and is considering adding to that amount to help offset the additional projected costs. The Bay Alumni Foundation has a plan to roll out to the alumni in the hope of raising \$200,000 – driven through a campaign by class year, starting with 1960 and running through the class of 2014. No class would be asked to donate more than \$5,000 collectively. The Board is considering hiring a professional fund raising firm to help with the effort. The project is on hold at this time, pending additional details and approvals by the Bay School Board.

### **Director Communications & Digital Media:**

Congratulations to Hunter Liptrap (BHS 2009) for his election to the position of Director Communications & Digital Media. This is a position that was outlined a few years ago – recognizing the change in the dynamic in the way alumni communicate via social media and new forms of digital communications. Hunter works in this arena and is extremely knowledgeable and will be a tremendous asset to the Foundation. Thank you Hunter for accepting this role and we look forward to your continued contributions.

### **Congratulations to BAF Trustee Tom Phillips for being named Bay Village Citizen of the Year:**

Our own BHS Alum and BAF Trustee Tom Phillips has been named Bay Village Citizen of year – and rightfully so for all he has done for our community, the historical society, BAF and several other organizations. What an amazing personal commitment he has made to our community, BHS alum and our citizens. Thank you Tom. Congratulations and certainly well deserved.

## Hall of Fame Year:

2019 is a Bay Alumni Hall of Fame year. Nominations are open. As discussed previously, it would be good to have at least one more alumni nominee (educator already has two nominees).

**The following was an open action item from the January meeting that will need to be actioned. 2019 is a Hall of Fame year.** Judy noted that we have the necessary and qualified nominations for educator(s), but will need a few more nominations for alumni members. The group agreed that the class should generally include a target of four to five inductees. **Judy suggested we take steps to inform alumni of the opportunity to submit nominations to spur interest and response.**

## New Business

- Reminder to all that the **March Madness Bowling Event** is scheduled for Saturday March 23<sup>rd</sup>. Cristine has posted information on Facebook and the BAF web site. She is also working on a new on-line registration/donation process using EventBrite – which could also be used to assist classes with their reunion planning and collection of funds.
- There was a challenge with the latest **Shoreline** where the link in the digital copy was connected to the fall Shoreline as opposed to the winter edition. Cristine resent the digital version with the correct link. Judy was going to speak with Cristine because several meeting attendees indicated they had not received their hard copy versions of the latest Shoreline.
- **Tri-Bay** date has been scheduled – June 14<sup>th</sup> at Sweetbriar. One course will be closed this year – so it is likely the event will not be able to host as many golfers as it has in years past.
- It was suggested that a service **BAF could offer our alumni would be assistance with reunion planning**. The idea of working with a formal event planner to help outline a model to use was discussed and all were in favor of looking for an individual who could help. The event planner would help us formulate a model / packet that would include information on venues, food suggestions, marketing / digital media, fund collection, weekend events, etc. Judy has been speaking with individuals who have experience in this area. It has been suggested that BAF look to appoint a member to be in charge of this effort and the associated communications with classes that are approaching their reunion years.

## Suggested Actions / Follow-up Items;

- **Yearbooks:** The stock of old yearbooks came up as a topic again. “There are boxes and boxes of them”. Lee and Judy spent hours labeling the boxes with the proper class year – so everything is organized. Judy is planning to reach out to the individual in charge of the yearbook at BHS to see if they will manage to help get them distributed. Tom Roehl suggested we speak with the Bay Barber Shop and ask if we can place a sign in their facility indicating that old yearbooks are available. Jim spoke with Bob Howe (owner of Bay Barber) and Bob said he would be happy to have a small sign or card placed in the facility. **UPDATE: Jim has completed a draft of the sign for the Barber Shop and will drop it off to Bob Howe. Judy has sent a message to the BHS yearbook advisor, Gary Ricketts asking for his support in managing the requests and fund. He has agreed but please note: he charges \$35 each.**
- **Revised by-laws:** the revisions to the by-laws were not reviewed in detail. Judy asked if everyone wanted to walk through the changes. Dave suggested that Judy bring a summary of the changes and we can review and approve the changes at the February meeting. Judy asked whether we should address a means to use the money in the endowment fund specifically – and also what to do with the money in the case BAF ceased to exist. It was suggested to us that we provide additional direction relative to this in the by-laws. All agreed that we should take this action. Judy was going to work with Bill Smith (Treasurer) to draft the proper language. **UPDATE: Judy thanked all who worked on the revised by-laws, recognizing Tom Phillips specifically, and a motion was made by Jim to accept the proposed changes, it was seconded by Nancy and accepted.**
- A suggestion was made that we **develop a specific account for scholarships**. The funds in the scholarship account would be immediately available to the scholarship committee and not available for operating expenses. It is an option on the donation form included in Shoreline. **UPDATE: Jim made a motion to create a separate account specifically for scholarship funds – one which can be reported uniquely and managed by the committee. Dave seconded the motion and it passed. Judy will work with Bill to establish a specific account. It was reported that 22 scholarship applications have been submitted to date.**
- Judy mentioned that our **mission statement** does not include scholarships, but it does mention help with reunions, hall of fame, etc. She wondered whether our mission statement should say something about scholarships. Some responded that it was unnecessary that we get that specific about all activities in the mission statement. It was suggested that we make a minor change – where the mission statement states that the foundation is a resource for the Bay Village Schools – we could alter the statement slightly to state: for the benefit of the Bay Village Schools **and students**. Everyone applauded the current mission statement and felt that the small amendment would make sense. **UPDATE: Jim made a motion to amend the mission statement to include “and students”. Dave seconded the motion and the motion passed. Judy will work with Tom to adjust the mission statement and Hunter will work to make changes where it is represented digitally.**

**Adjournment** Meeting was adjourned at 8:12.

**Next Meeting is Monday, March 4, 2019 at 7:00 p.m. at the Bay Village High School Library.**



## Meeting Minutes March 4, 2019

### **Call to Order**

Judy Krueger called to order the regular meeting of the Bay Alumni Foundation on March 04, 2019 at the Bay High School Library.

### **Attendance**

The following persons were present:

Judy Krueger	Cristine Hoffmann	Dave Waltz
Tom Phillips	Tom Roehl	Hunter Liptrap
Al Nelson	Paul Hartranft	Cris Filmer
Nancy Mitchell		

### **Approval of Minutes from Last Meeting**

A correction to the statement about MailChimp will be noted. Cristine makes a payment for credits and we reimburse her. There were enough credits purchased to get us through maybe one more newsletter. The February 2019 minutes to the meeting were accepted with that correction.

### **President's Report**

Judy has been working on a reunion packet to assist classes in planning their reunions. This will eventually be added to our website or have an informational packet or both.

The Bylaws were updated as approved. Judy asked if the Bylaws should be accessible on our website, everyone liked the idea, adding that it gave transparency. Judy will send the Bylaws to Hunter for the website. Cristine suggested linking it from the mission statement. Judy asked everyone to think about adding the financial statement.

The Shoreline had not been mailed, Dan Lunoe will try to rush it through.

### **Vice President's Report**

Jim was not available but stated he had nothing to report.

### **Treasurer's Report**

Bill is in Florida however, he submitted the report electronically. There is \$14,438.28 in the checking account. The Tri-Bay account still has \$403.74 in the account. PayPal has \$82.23. The Cleveland Foundation statement through 12/31/18 was received, the balance is \$95,196.61, down \$11,272.95 from investments from last quarter.

Judy and Bill got together and discussed duties and procedures. Judy will record and deposit checks while Bill is in Florida. She will then send him copies as well as any disbursements. Bill is getting familiar with the ledger and QuickBooks and will then begin breaking out the contributions where needed.

The Class of 79 and the Class of 2010 have inquired about their class funds. A check was sent to the Class of 79 for about \$800.00.

Money for bowling registrations received as of 2/28/19 are for forty people.

Tax letter have been sent to all the donated \$250.00 or more.

Al Nelson would like the treasurer's report emailed with the monthly meeting announcements.

### Open Issues

- ❖ Bill will be forming an **investment committee**. That committee will review if The Cleveland Foundation is the best place to have out funds. The committee will be recommending to the foundation what should be then done with our funds.
- ❖ Hunter will be creating additional **social media** pages for us. In addition to our Facebook page, he will be creating an organization page. Reunions can be announced on the organization page, you do not need to be a member to see it.
- ❖ June 14<sup>th</sup> is the **Tri-Bay Golf** outing. Please sign up to volunteer. Sweetbriar is reducing the number of holes from 36 to 27 holes, resulting in reducing the number of golfers.
- ❖ We have not begun the Class Challenge for the **Rockets Renovation**, we are holding off until the school board officially approves the drawings and location. The cost is now projected to be closer to \$1,600,000.00.
- ❖ The class of 66 and BAF have chosen their **scholarship** recipients. Cristine said this year there were more guys than girls. One applicant came in for a trade school. Cris Filmer will be presenting their scholarship. Cristine will represent for BAF is no one is available. The scholarships are \$1,000.00. Scholarship night is May 20<sup>th</sup>. Cris and or Cristine will also be attending the presentation in Lakewood if they would like them there.
- ❖ Fifty-nine are registered to date for the **bowling event**, forty six are bowlers. She has registrations from the classes of 62, 66, almost all the 70's, 80, 82, 83, 89, 91, 92, 97, 98, 99, and 2003. Judy invited Matt Spellman, Jason Martin and the new Superintendent.
- ❖ **Homecoming** is September 20. We have received 2 nominations for alums in addition to the one that was deferred 2 years ago. There are also 2 nominations for educators that will be received. The deadline is March 30.
- ❖ Judy will meet with the school regarding **Field Day**.
- ❖ We will be having our summer **meetings** in homes, Judy will keep us posted.

### Adjournment

Meeting was adjourned.

***Next Meeting is Monday, April 1st at 7:00 p.m. at the Bay High School Library.***



## Meeting Minutes April 1, 2019

### **Call to Order**

Judy called the meeting to order promptly at 7PM. This was the regularly scheduled meeting of the Bay Alumni Foundation on April 1, 2019 at the Bay Village High School Library. The meeting was called to order at 7:00 and adjourned at 8:35.

### **Attendance**

The following persons were present:

Judy Krueger	Peggy Joyce	Kevin Missal
Tom Phillips	Nancy Smith Mitchell	Hunter Liptrap
Tom Roehl	Jim Joyce	

### **Approval of Minutes from Last Meeting**

A quorum was present. Motion was made, and seconded to accept the meeting minutes from the prior meeting. All were in favor.

### **Treasurer's Report**

Bill Smith, newly elected Treasurer provided detailed financial statements that were extremely well received by all members in attendance. A copy of those statements are included as an attachment to the minutes. Copies were emailed to all regular attendees and class reps. Thank you Bill for all the time and detail you have provided.

Bill did suggest we consider posting our financials and latest tax return on the BAF web site. This was discussed during the meeting and a member suggested that we post a statement that detailed financial statements and prior tax returns are available upon request. While there was no motion or vote, this idea was supported by all attending. Everyone felt that we would wait until we had an opportunity to speak with Bill and hear his ideas before we moved forward with any decision or action.

It was noted that the number of donations that were received following the mailing of the latest Shoreline (this was the 2018 year-end Shoreline that had been delayed) were substantial. Judy noted that there is always an upswing in donations following release of the Shoreline, especially the hard copy. There was discussion centered on mailing a version of the Shoreline – and/or an annual report card summary – twice per year to all classes and interested members (rather than sending digital copies) to help prompt more interest and donations.

The recent report from The Cleveland Foundation indicated significant fourth quarter losses. There is confidence that these losses will be offset by the gains in the overall economy since that time. Unfortunately, The Cleveland Foundation does not send or make available on-demand or monthly statements. Subsequent discussion focused on aligning our invested accounts in more conservative vehicles to avoid large losses – which obviously would restrict large gains as well. Those in attendance felt that protecting from the downside was more important than the potential benefit that could come from a more aggressive investment strategy. This is something that will be reviewed and discussed in detail by the investment committee.

### **Presidents Report:**

Alumni Madness (bowling event) was a tremendous success. It raised a substantial amount of money that will be used for scholarships, and everyone had a fantastic time. This event has quickly become a very popular winter activity and one that all attending hoped we will continue for years to come. Congratulations and thank you to Cristine and her committee. Pictures were posted on the BAF Facebook page.

Judy noted that Cris Filmer made a suggestion during Alumni Madness...maybe consider offering a family bowling event on the Sunday following the annual event. Some potential participants of Alumni Madness who have younger children said it would be too hard / expensive for them to attend the night time event (cost of event, babysitter, etc.). Might be a good way to reach our younger alums.

Judy outlined a plan to include a small ad promoting BAF in the summer Bay Village magazine. This publication comes out once per year and is delivered to every residence in Bay. Judy and Hunter had sample copy of the ad – which included the BAF logo, an invitation to alumni to participate and links to the website and Facebook page. A motion was made, and seconded, to approve an expense of \$600 for the add. All were in favor.

BAF has been accepting nominations for hall of fame candidates. Judy has received three Distinguished Education submissions and is expecting four (possibly five) Distinguished Alumni nominations. More may be received in the near future. Judy is planning a meeting of the committee – which will include various members, officers and trustees of BAF, as well as Jason Martin (High School Principal), and Superintendent Jodi Hausmann.

Judy will form a committee to work various aspects of Homecoming and HOF weekend (parade, game participation, brunch plans and presentations, etc.).

Judy investigated an idea to purchase a block of Indians tickets for Homecoming weekend for those who may be in town for one of the three reunions that will be held, as well as for those who are local or may also be in town for the HOF activities. BAF can get a discount and flat fee on the tickets. They must be purchased in a minimum block of 20 and will be in the upper deck. Judy will post a notification on the BAF Facebook page to measure interested before a decision is made. The idea was well received and would represent another way for BAF to provide fun outreach to alumni and families.

**VP Report:** No report this month.

#### **Director Communications & Digital Media:**

Hunter reviewed recent changes that have been made to the BAF Facebook page, including adding a “Business Page” – which is where major / official announcements can be made versus casual member conversation. He has also made many updates and improvements to the BAF web site. He has also posted the new bylaws on the web site. All are very appreciative of the work that Hunter is doing and his commitment to improve our digital presence.

#### **New Business**

- It was suggested that the scholarship committee consider reaching out to former scholarship winners from 5+ years ago to see if they would write a short (one to two paragraph) article for an upcoming Shoreline – to let all the alumni know how they are doing, what they are doing and their accomplishments. The idea is to make a connection with these winners several years later.

#### **Suggested Actions / Follow-up Items;**

- **Tri-Bay** date has been scheduled – June 14<sup>th</sup> at Sweetbriar. One course will be closed this year – so it is likely the event will not be able to host as many golfers as it has in years past. Save the Date.
- Judy is working on the project to assist classes with reunion planning and would like some assistance...it would be great to have someone who would lead this effort overall. Goal is to add a tab on the website with suggestions, what BAF can do to help, links to various venues, hotels, activities. Lee said that this was something he wanted to champion, so as he progresses from his recent surgery, he may be able to take this on as a lead effort.
- **Yearbooks:** Judy contacted the yearbook advisor at the high school, Gary Ricketts, who will take over this project. He has easy access to the yearbooks and is willing. He charges \$35.00 per yearbook.
- **Revised by-laws:** agreed, accepted and posted on web site.
- Bill has confirmed that there is a separate account in Quickbooks to monitor scholarship funds....both targeted donations and payments to recipients.

**Adjournment** Meeting was adjourned at 8:35.

**Next Meeting is Monday, May 6, 2019 at 7:00 p.m. at the Bay Village High School Library.**

Call to order: Judy called the meeting to order at 7:00.

Approval of minutes from April 1 meeting: Tom made a motion to approve the minutes from the April meeting. Kevin seconded and the minutes were accepted.

People in attendance: Judy Krueger, Paul Hartranft, Tom Philips, Peggy Joyce, Bill Smith, Lee Rohlke, Kevin Missal, Tom Roehl and Al Nelson

#### PRESIDENT'S REPORT

The April Shoreline has been sent and was another great issue. As always, receiving the Shoreline does generate donations. Several donations have come in, including a donation to Rocket Renovation.

We did place an ad in the annual Bay Village Magazine....it is a glossy magazine that is mailed once a year and reaches 10,000 homes. We agreed to a 1/8 page ad....about the size of a business card. Hunter did a great job on the ad and it will be another way for BAF to be recognized. The magazine will come out in June.

We have received more nominations for Distinguished Alumni and Educators.....the committee is meeting on May 13 to choose the recipients. Honorees will be notified so they can make travel plans, etc.

There was little/no interest in the Indians game for Homecoming weekend so we didn't move forward.

As you know, we have an offer on our website for alums to sign up for a free email account through google. Mark Mutch set that up and recently advised that there was a long list of requests that had not been responded to. He revised the sign up procedure for the person requesting the account....he asks them to name 2 classmates and a CAPTCHA. He would like someone on the board to receive the completed forms and approve and validate that the person is an actual Bay Grad. Then he has offered to set up the account but would prefer someone else do it. Nancy offered to coordinate and confirm that those requesting an email are actually graduates. Mark will train her. Additionally, Mark has a database in the cloud for the Education Foundation and wondered if the Bay Alumni would want one as well. We will discuss with Nancy at a future date.

Judy met with Jason Martin to discuss upcoming events that BAF is involved in.

1. Field Day for the graduating seniors is Monday May 20.....members of the Class of 66 and a some others BAF members will cook burgers, hot dogs, and veggie burgers. We pay for the food, provide the labor, some veggie trays, and some cookies for the event.
2. May 20 is the Kiwanis Awards night and we will be presenting our scholarships at that time.....Cris Filmer will present the Class of 66 scholarships and Judy will present the BAF scholarships. Awards night is to be shorter than in the past. Some awards will be given out during a daytime assembly.
3. Graduation packets.....we ordered the cards and pins that will be included in the packets given to each graduate before graduation..... Peggy agreed to put the pins on the cards. Thanks Peggy!
4. Homecoming and Hall of Fame weekend. Jason and I discussed the events during that weekend and how BAF can help. More about that next month. Jason Martin suggested that the Alumni Foundation or the Hall of Fame recipients might want to participate in the Thursday night (9/19/2019) cancer lymphoma/ leukemia walk and bonfire – the week of Homecoming.

VICE PRESIDENT'S REPORT. Jim is out of town so no report.

RECORDING SECRETARY REPORT. Over 15,000 names are in the database.

TREASURER'S REPORT. Bill is back and will be assuming more duties. He and Judy will discuss how the responsibilities will be divided. Bill added details to the treasurer's report providing more information. Bill requested clarification on who should get a copy of the treasurer's report (trustees and board members and those who attend meetings regularly).

The quarterly report from the Cleveland Foundation is due this week. We lost money at the end of 2018 but the market was down at the end of the year across the board....we expect that most of the loss we had in the last quarter of 2018 will be recouped in the first quarter of 2019.

Bill stated that the money we have at the Cleveland Foundation is invested in a growth fund that has a large percentage in aggressive investments (determined by foreign markets and currency). When you break down the funds we have at Cleveland Foundation, only about 1/3 of it is actually endowment money....we also have money that is designated for scholarships and money being held for classes. Because of that mix, it would probably be better for our money to be in a fund that is a better mix of aggressive and conservative. The endowment money can be invested in a growth fund because it is a long term fund that will not be disbursed....we only use the interest from that money. The money for scholarships and classes needs to be conservative with no chance of loss because it needs to be safe and available for disbursement. Bill suggested a fund that has 50% growth and 50% safe.

Bill will form an investment committee to meet with the representatives from the Cleveland Foundation to review the available funds that they offer and possibly choose a new fund. Apparently, there are 5 plans at Cleveland Foundation to choose from. We may want to consider moving the funds to another investment firm.

#### DIRECTOR OF COMMUNICATIONS & DIGITAL MEDIA REPORT

Hunter was not at the meeting but Judy said she wants to thank Hunter....he has done a wonderful job and it's so nice to know that the website is up to date and we now have a formal Facebook page and Twitter account.

By-laws will be posted on the website. A statement will be posted indicating that the treasurers report will be made available upon request.

#### OLD BUSINESS:

June 14 2019 is the TriBay Golf Outing. Save the Date! They will need volunteers and golfers! And we usually donate wine and booze for the door prize....so bring those to the next meeting or drop off at Al's house.

This is the last year for 36 holes at Sweetbriar. Also, looking for volunteers. Please contact Dan Lunoe or Gary Heldt if you can help at the outing. Tom Phillips said he could help if he can use a golf cart instead of walking.

NEW BUSINESS: Judy made a form to give to the seniors on May 20<sup>th</sup>, before the cookout. The forms are for collecting names/ email addresses for future correspondence. Discussion about using the forms as a "ticket" for the lunch or putting them in the senior packets. Judy will try the "ticket" approach.

Next meeting: June 3. Summer meetings will not be at the high school. The June meeting will be at Judy's house – 32181 Country Club Drive, Avon Lake. Plan on eating at the meeting. Bring wine or booze for the golf outing donation.

The high school is reserved for next year beginning in September 2019 and ending in June 2020.

Meeting was adjourned at 8:00pm.

Call to order. 7:25 Adjourned: 8:30

Approval of minutes from May 6 meeting. Accepted by Tom Phillips and 2<sup>nd</sup> by Jim Joyce

#### PRESIDENT'S REPORT

The Bay Village Magazine has been delivered to homes in Bay Village. They delivered several copies to the board office on Thursday. Lee has his and the ad looks great.

May was a very busy month:

1. Homecoming is September 20-21, 2019. It is Hall of Fame year and plans are underway. The Hall of Fame committee met and have chosen the 2019 recipients:

Distinguished Alumni:

Bill Egan, class of 64

Jim Hodge, class of 70

Karen Kresge, class of 66

Norm Mulder, class of 67

Distinguished Educator:

Doug Borchert, Bay Middle School, social studies

Judi Coolidge, Bay High School, English and yearbook

All recipients have been contacted and provided with a tentative itinerary.

Lee is going to contact Senator Portman's office about getting proclamations.

Photos have been received from everyone. Hunter will be sending press releases and posting on our Facebook Page and on the website. Brunch will be Saturday morning at the Fountainbleau in Avon Lake. We hope all will attend. We will begin to take reservations in August.....\$30.00 each as last time.

2. Field Day was May 20.....we provided lunch for the graduating seniors as before. This was a very nice class....very grateful and fun. The Class of 66 was well represented and Dave Waltz and Jim Egan cooked. Judy spoke briefly to the class in the auditorium before they came out for lunch. Talked about BAF and welcomed them to the group. Told them we need their help to stay in touch....their bayschools.com email address will be deleted after graduation and we need their personal email address so we can add them to the database and send them newsletters and news from home. Laurel Kaiser stood with a clipboard at the entrance to the stadium and gave them a form and a pen..... most of them filled out the forms. Having students sign the forms at Field Day was very successful and should be done each year.
3. Kiwanis Awards Night was May 20. Judy presented the 2 BAF scholarships and Cris Filmer was there for the Class of 66. The BAF recipients were both there to receive the award but the Class of 66 recipient was not. It is a long evening and it is not well attended. There are many empty seats with white cards on them....those seats with cards are for kids getting awards. The auditorium is not even half full. Judy suggested that we notify the recipients in advance going forward so they attend or can let us know if they cannot be there. Cris sat there for over 2 hours and the recipient was not there. It would be great to meet them before the event to get a photo. Fran Magas advised that many more of the organizations are doing that so the students make sure to come. After the event, Judy sent emails to all 3 asking for photos to be used for publicity and announcements and the BAF recipients have sent them. Nothing from the Class of 66 recipient.

The norm for a scholarship is \$1000. Discussion about giving the scholarship award at the Field Day assembly along with the class of 66 scholarship.

4. Hunter has posted scholarship recipients on our official Facebook page and included the photos we have....it looks great. He will send a press release to the local newspaper and will post on the website. We were waiting for the Class of 66 recipient to send a photo so we could include it but we're giving up.
5. Graduation packets.....Judy took our cards and wrote a letter to the graduates to be included in the packets that are given to each graduate. Huge thanks to Peggy who put the pins on the cards. Jason Martin approved having the high school make copies of the letter which was really helpful.
6. Jim Joyce and Judy attended a meeting at the high school on Thursday for the Rocket Renovation. Thirty people attended. The architectural firm presented the current design. Using the existing building at the South End saves money. The project is estimated to cost \$1.6 million and includes 2 team rooms, lavatories, concessions, spirit shop, etc. There will be a nice plaza and picnic area. Jim felt the plan was a nice design.
7. Bill Smith is back. He and Judy met this month and transferred more of the treasurer's responsibilities to him.

VICE PRESIDENT'S REPORT. A fundraising firm made a presentation via Skype at the Rockets Renovation meeting. They do extensive work with schools and cities. A contract has not been signed as of this meeting. Alumni Challenge has been proposed to get alumni involved and hoping to raise \$100,00.

TREASURER'S REPORT. The first quarter report from the Cleveland Foundation has been received. We made the \$9000 back that was lost at the end of the year. Bill sent a treasurer's report to everyone via email before the meeting.

The Finance committee will include; Al, Tom R, Lee, Tom P, Judy and Bill. Bill will arrange to meet with the committee and a representative from The Cleveland Foundation. He will send a list of questions ahead of time to the Cleveland Foundation. The goal is to how best utilize the foundation's services and review how our money is invested. Bill will set up a breakfast/ coffee meeting on the westside. Bill will write up a brief mention of the Cleveland Foundation and how it relates to Bay Alumni for the Shoreline.

RECORDING SECRETARY REPORT. No report.

DIRECTOR OF COMMUNICATIONS & DIGITAL MEDIA REPORT. No report. Judy already covered his topics.

#### OLD BUSINESS:

June 14 2019 is the TriBay Golf Outing. Save the Date! They still need volunteers and golfers! I hope you brought wine or booze for Al to take!

#### NEW BUSINESS:

Judy has been in contact with Mindy Stroh. She suggested working with an intern from BW who is in an event planning class. All of the meeting attendees thought this was a good idea.

Next meeting: July 1<sup>st</sup> at Jim and Peggy Joyce's (30400 Salem Dr, BV).