

BAF August 5, 2024

Meeting minutes

Attendance:

Board and Trustees: Kevin Missal, Pete Just, Bill Smith, Kim Moyer, Eve Ueland, Jim Joyce, Lee Rohlke, Joanne Murphy, Tom Phillips.

General Membership: Brian Maciag, Peggy Joyce

Financial Meeting called to order at 6:50

Quorum present

Accept the June 2024 minutes – Eve made a motion and Jim seconded.

Financial Report – See treasurer's report.

- June 2024 \$4,000 in revenue. \$9,400 Cleveland Foundation investment income. \$19,000 net income. 24% annual return!
- July 2024 - Great month! Close to \$10,000 for Rocket Day. 67% of operating budget. \$3,000 in expenses. Terrific month!

General meeting called to order at 7:05.

Bay Days: Event went well. Location of tent was placed before other vendors – so it was a little blocked by the “princess tent”. We have some prizes left over to use next year. Some people stopped by asking about wearable merchandise. Next year – we will sell left overs from other events.

Rocket Day: Congratulations on a huge success. Thank to Pete for coming up with the idea and for Jim helping it take off! Thank you to Bill for setting up PayPal and Venmo and providing updates. Thank you for Judy collecting the checks. Huge thank you to AI for writing so many thank you notes. Thank you to Becca for getting out the Shoreline and the Rocket blasts. Thank you to Jim for orchestrating the Shoreline and getting info out on Facebook. Thank you to Eve for providing information to class reps.

Will discuss increasing scholarship funds or number closer to March 2025.

Class Rep Engagement:

1. Start with class rep list and data base. Ask for help from classmates finding class rep or new class rep.
2. Have rep engage alumni with Facebook or Instagram class page.
3. It is helpful to make a FB page for class. BAF can help.

Thank you gifts: Jason and Matt went above and beyond taking class reunion groups through the high school. Discussion about gift card amount/ location. Pete made a motion to spend \$100 each

for ThymeTable restaurant gift cards. Jim seconded. Kevin will buy the gift cards and give them to Jason and Matt next week.

Display Cases: A display case on literature is done. Video and photos will be uploaded to the FB page. Thank you to Jim for working on this. Other display cases to be worked on include 1) Yearbook and 2) rock bands of Bay High. Pete, Kevin, Jim, Peggy, Kim, and Bill Smith will work on these.

Bay Historical Society: The society has scrapbooks from Normandy and Forestview Elementary. BAF will take the books and possibly use in the corridor.

Corridor Phase Two: Jim would like to form a team to work on the next phase. We continue to have a lot of treasures to display. Bill stated that we have \$2,300 for display cases/ shadow boxes.

Homecoming:

- Sponsor packets are usually \$250 each per sponsor and we get 4 sponsors. Get merchandise with sponsor name/ logo. Also – supplements with small sports balls, blue and white ducks, etc. Pete and Jim will work on this. Also, will contact Bob Reed to discuss parade and float/ flat bed.
- Apparel. Pete would like to place and order for 48 hoodies/ crew neck with a cool logo. He will share some logo possibilities with the group. Apparel could be sold at homecoming and also used for give aways or sold at Bay Days.

New magnet order: Car magnets were ordered and state alumni.

Bay Lanes T-Shirts: Bay Lanes offered to sell T-shirts to BAF for \$12 each for us to then sell. Membership present did not demonstrate interest in this enterprise.

Proposal to change meeting date of monthly meeting:

Members had a discussion and agreed to change meeting date to the first Tuesday of the month. No meeting will take place in December and in July. The November meeting will be an off-site dinner. Kevin will check on availability of the community room at the police station and the library at Bay High.

Next meeting will be TUESDAY September 3, 2024 at 6:45. Location to be determined.

Meeting adjourned at 8:40.

## BAFmeeting minutes

9/10/2024

Attendance:

Board and trustees: Kevin Missal, Pete Just, Becca Gadbois, Bill Smith, Jim Joyce, Joanne Murphy, Al Nelson, Kim Moyer, Paul Hartranft and Tom Phillips

General Membership: Peggy Joyce, Bill Landers, Brian Maciag, Stephanie Mavis and Bridgit McFarland

### **6:55 Financial meeting called to order**

Quorum noted to be present

Motion made by All to accept the August 2024 minutes and seconded by Jim.

**Financial Review**-Bill Smith. See treasurers report for detail.

Had a good month with \$2,000 in revenue. We are \$5,000 ahead of budget.

Bill will contact financial committee members (Paul, Brooks, Kevin, Jim) to meet within the next few weeks yearly financial review.

Annual Report June 30, 2024, is complete

Goal to help recruit participants from the classes of the 1990's and 2000's. Rocket Day helped with an increase in overall donation/participation. Possibly use Instagram and Facebook. Also, list meeting dates/ times and location in the Shoreline.

### **7:05 General meeting called to order**

Meetings have been changed to the second Tuesday of each month. The community room at the police station has been reserved through 2025. Some meetings will take place at the high school or at an off site location.

**Homecoming** (Kevin, Pete, Jim)

Working with Bob Reed from Rockets Association on parade.

Tent, lights and banner will be set up at the Alumni pavilion.

Water, remaining koozies and pens, cookies will be provided.

New apparel will be available (hoodies, long and short sleeve T-shirts and hats). Prices of the apparel to be determined (\$5 to \$25?). Pete will look into fan jerseys for the future.

Car magnets will be available for \$5 each (200 have been ordered).

Pete will investigate new blue bags for giveaways.

Giveaways for the parade include balls, frisbees, cups, jump ropes, necklace beads.

Determining if a square reader is needed or if Venmo and PayPal can just be used. Also, cash will **be accepted.**

Sponsors are Joyce Buick GMC, Bay Alumni, Ross Beverage, Rocket Association, Bill Reilly Howard Hannah. Sponsors will be noted on the Facebook page and website.

Still to be determined: throwing candy at the parade.

**Class Reps engagement progress:** Eve has an email list of class reps. Pete will reach out to class reps to see if they have a class Facebook page and possibly an Instagram page. Will offer completed material with visuals/ graphics or ask for permission to access the page to post.

Stephanie and Bridget suggested using the high school student graphic class (Mr Hildebrandt) to produce graphics.

This is considered to be a long term project for increasing class representation.

**Corridor Phase 2:** Jim, Bill Landers, Paul and Brian will work on this. Need to determine if shadow boxes or display cases are needed to house more of the alumni artifacts. Phase 3 will be the digital aspect of the corridor.

**Normandy Scrapbooks:** Alumni is now in possession of 14 Normandy scrapbooks. Will determine how to incorporate into the hall (display, scan, use photos, etc).

**Fundraiser Regal Movies:** Jim will follow up with Regal rep and see if December or June are available. Alumni get a percentage of the ticket price for those that mention Bay Alumni Association.

**Alumni Tours BHS:** Saturday, September 28, 2024 at 10:00 the class of 1989 will have a tour. BAF members are invited to also go on the tour.

**Homecoming 2025:** Light the night 10/2, homecoming game 10/3 and Hall of Fame brunch 10/4. Those being considered for the HOF need to be available 10/2 to 10/4, 2025. Nominees should be in by April 2025.

Bill Landers presented Al with a Bay Lanes bowling pin with BAF signatures as a thank you for his dedication to the organization.

**Meeting adjourned at 8:08**

The next BAF meeting will be on Tuesday 10/8, 2024 in the community room at the police station starting at 6:45.

## BAFmeeting minutes

10/8/2024

Attendance:

Board and trustees: Kevin Missal, Pete Just, Becca Gadbois, Joanne Murphy, Al Nelson, Kim Moyer, Eve Uhland, Paul Hartranft and Tom Phillips

General Membership: Bill Landers and Brian Maciag

### **7:05 Financial meeting called to order**

Quorum noted to be present

Motion made by Al to accept the September 2024 minutes and seconded by Paul; All members in attendance approved this unanimously.

**Financial Review**-Kevin Missal. See treasurer's reports from Bill's email for all details.

Donations for September higher than budget. Year to date ahead of budget for revenue and income. We had a strong 1<sup>st</sup> Fiscal Quarter. This is attributed to our first annual day of giving back in July.

### **7:10 General meeting called to order**

**Homecoming** (Kevin, Pete)

We gave over 1000 items (foam footballs, soccer balls, frisbees, candy, etc) to the crowd during the Homecoming parade and the rain held out until half time during the football game.

We sold our new apparel (hoodies, long & short sleeve t-shirts, hats, car magnets) at the Alumni pavilion. There was a lot of interest. However, sales weren't as robust as we expected due to the overcast skies and rainy weather.

Pete is going to set up a way to track the future apparel sales using our Square App. There will be a limited sale of apparel for ten days around Thanksgiving using the Alumni Facebook Page. Then we will get together some morning to help Pete get the apparel organized for delivery so everything arrives before Christmas.

Hall of Fame Brunch venue will be Avon Oaks Country Club on Saturday, October 4, 2025 at 10:00 a.m. Thank to Bill Smith for his discount.

HOF Inductee selection was discussed. All members need to work on reaching out to alumni so nominations can be submitted using our guidelines on the website.

**Class Reps engagement progress:** Eve has updated the email list of class reps. Some reps only give their address or phone number and not their email address. Eve and Pete are going to review the reps info with Beth, our database administrator. Pete is going to follow up with each rep and ask them what platform their class uses to communicate with. Then he will ask each rep if they would be willing to disseminate our BAF info to their classmates so our BAF info and updates could be viewed more timely and efficiently. This would greatly increase BAF's outreach and

effectiveness of communication. This is considered to be a long-term project for increasing class representation and BAF communication to all alumni.

**Fundraiser City BBQ:** Pete and Kevin mentioned BAF could put a notice on their Facebook page, the Bay Village School System website, and the High School Principal's weekly newsletter asking residents to go to City BBQ on a specific day in November. This would generate 20% of sales being donated back to BAF. All members thought this would be a good idea to implement.

**Shoreline:** Becca and Pete are currently working on getting the next Shoreline distributed by end of October. This tri-fold, six page panel document will cost less than what BAF has done in the past. There will be the President's Message, a "Thank You" recap of our first annual Rocket Day of Giving, some photos from Homecoming, our initiative to update Class Rep info so we can communicate with all alumni more effectively, our new alumni apparel info, a short blurb recognizing the achievements of an alum who was honored by the Ohio Kiwanis, Distinguished Alumni and Educators HOF info, an article about Bay Village from George Serb, a list of recent Donors, a list of alumni who have passed away, and a page giving info on how to donate to BAF and update personal information.

**Bylaws Change for Finance Committee Composition:** Tom mentioned we needed to vote to change the definition of the Finance Committee Composition per the suggestion from our Treasurer, Bill Smith, after his annual Finance Committee meeting in September.

The definition shall now read as follows: (1) A committee of no fewer than three (3) past or future board members or trustees, active members or committee chairs and the Treasurer shall comprise the Finance Committee.

Everyone made the motion to accept and change the above definition; Al seconded the motion and all the members in attendance unanimously approved the new definition. Tom will make these changes to our Bylaws.

### **Meeting adjourned at 7:45**

The next BAF meeting will be on Tuesday, 11/12, 2024 at Houlihan's restaurant in Westlake at 6:30 p.m. This is the annual dinner meeting held outside of the normal monthly meeting location.



## Meeting Agenda Minutes – November 12, 2024

Attendance:

Board and trustees: Kevin Missal, Pete Just, Jim Joyce, Eve Uhland, Kim Moyer, Al Nelson, Tom Phillips. Becca Gadbois and Bill Smith (via phone) were present at the executive meeting.

General membership: Peggy Joyce, Bill Landers, Peg Phillips

- **Welcome**
  - **Annual Dinner Meeting:** Houlihan's, 6:30 pm
  - Meeting called to order at 6:45 pm
- **Note quorum present / attendance** – Peggy Joyce, Recording Secretary
- **Motion:** Accept **October Minutes** - Motion made by Eve and seconded by Jim.
- **Finance Review** – Bill Smith, Treasurer, will not be present. Each member can review Bill's upcoming email regarding below:
  - **October 2024 Report & Financials**
- **General Meeting** – Kevin Missal, President
  - **Homecoming 2025** (Kevin/Pete/Jim)
    1. HOF Inductee Selection. Kevin reviewed some names that were brought up during the executive meeting. People need to write up information about possible nominations to the Hall of Fame. Each candidate needs two letters supporting their nomination.
    2. HOF celebration will be on Saturday October 4 at 10:00 at Avon Oaks. Proposed menu: Cold lunch buffet (3 sandwich choices), Robin's nest salad and fruit. Also, will include a cash bar.
  - **New Apparel Sales:** (Pete) End of November
  - Apparel will be available on Square Site December 1-10. Information was in the Shoreline and is on the Facebook page. Pete will reach out for help with deliveries.

- **Class Reps Engagement Progress** (Eve/Pete)
- A good comprehensive list of class reps has been collected. Class reps appreciate that the BAF will provide content for them to share on class social media pages.
- **Scholarships:** (Eve/Pete/Kevin) Increase BAF number from 2 to 4 for 2025
- **Shoreline** (Pete/Kevin)
- The January Shoreline will have a fall sports update by Spellman. Pete proposed to interview the girl's soccer coach and a few players for the Shoreline. Congratulations to the Bay Girls Soccer State Champions!
- Becca did an amazing job formatting the Shoreline. It looked very professional. Thank you to Becca.
- **Fundraiser City BBQ** – proposed for December or January. Good for dine in and carryout – but need to provide the code. Must have \$300 in BAF sales to receive a percentage back.
- **Display Cases** – Eve, Jim, Peggy and Kevin will put up a winter theme display case asap.
- **January Meeting:** Tuesday, 1/14, 6:45 pm at BVPD
- **Meeting Close**
- Meeting adjourned at 7:20



## Meeting Minutes – January 14, 2025

### Attendance:

Board and Trustees: Kevin Missal, Pete Just, Jim Joyce, Eve Uhland, Lee Rohlke, Kim Moyer, Becca Gadbois, Paul Hartranft, Joanne Murphy and Bill Smith (via phone).

General Membership: Peggy Joyce, Stephanie Mavis and Bill Landers

- **Welcome** – Meeting called to order at 7:00
- **Note quorum present / attendance** – Peggy Joyce, Recording Secretary
- **Motion: Accept November Minutes** - Jim made a motion to accept the minutes and Eve seconded.
- **Finance Review** – Bill Smith, Treasurer, will be present over the phone. Each member can review Bill's email from Tuesday, January 7 before the meeting:
  - **Treasurer's Report & Monthly Financials**
  - Largest one-time donation (\$50,000) in history of BAF given in November 2024 to fund 2 scholarships. Money will be invested in the Cleveland Foundation.
  - Other donations in December were at the typical amount of giving (\$3,800).
  - Tax return for 2024 has been filed. Letters going out, within a few weeks, to those who donated over \$500.
- **General Meeting** – Kevin Missal, President - Called to order at 7:05
  - **Homecoming 2025** (Kevin/Pete/Jim)
    1. HOF Inductee Selection Status. Kevin is following up with all the applications. Trustees will read through the information.
  - **Alumni Madness Bowling Event:** (Pete/Kevin)
    1. Saturday, March 29, Spevock's Nautical Lanes, Avon Lake
    2. Spread the Word. **The goal is to have 80-85 people this year.**
    3. Eventbrite site is up and running. Pete is developing a dual panel graphic with event information. The graphic will be shared with the class reps and Facebook pages.

- **Class Reps Engagement Status** (Eve/Pete): Eve stated that she has been able to verify and contact reps from every class – except for 6 classes.
- **Scholarships:** (Eve/Pete/Kevin)
  1. Increase BAF number from 2 to 3 for 2025. **Will determine at the time the amount of the scholarships (\$1,000 or \$1,500). Amount will be based off of funds brought in through Alumni Madness.**
  2. New Benevento Scholarship Donation – 2 new scholarships (one for healthcare and one for engineering, \$2,500 each).
  3. Committee For 2025 - **Jim, Eve, Kevin, Stephanie, Paul, Kim. Peggy and Bill Landers will be alternates.**
- **Shoreline** (Pete/Kevin/Becca)
  1. Review Items, Jan/Feb Release. Will be going out soon as the same 6 panel tri-fold.
- **Alumni Corridor BHS** (Jim)
  1. Display Cases
    - One display case could be historic items. We have the original bell from Parkside.
    - One could be seasonal sports
    - One could be seasonal arts
    - One could be rotation of different items or themes
  2. Jim suggested the following:
    - Put photos of bowling or Alumni Madness by the bowling bench in the corridor.
    - Check the class sizes and produce a graph to post in print and in the corridor.
    - Move the yearbook award to the corridor. It currently is in a workroom off the cafeteria and is not seen by the public.
- **Bay Tree Conservancy** (Jim introduce Dave Speaker)
  1. Info Session. Dave Speaker thanked the BAF for putting information into the newsletter and in social media. The group's goal is to Preserve, Respect and Restore trees on private property. The Conservancy is here to educate the public on the tree canopy of Bay Village. They are a 501C3. Last year they helped plant 20 trees in Bay Village. Fourteen of the trees were in hard hit areas destroyed by the August 6<sup>th</sup> tornados.
- **Fundraiser City BBQ** (Kevin/Pete): Possibly to be held in May 2025
- **February Meeting:** Tuesday, 2/11, 6:45 pm at BVPD
- **Meeting Close – Adjourned at 7:55**



## Meeting Minutes – February 11, 2025

### Attendance:

Board and Trustees: Kevin Missal, Pete Just, Eve Uhland, Paul Hartranft, Joanne Murphy, Tom Phillips and Al Nelson

General Membership: Bill Landers

- Welcome – Meeting called to order at 6:55 p.m.
- Note quorum present/attendance – Kevin
- Motion: Accept January Minutes -Eve made a motion to accept the minutes and Paul seconded.
- BVCS D Guest Speakers (Superintendent Scot Prebles & Treasurer Meghan Rohde introduced); Director of Communications Karen Misciagna handed out several info sheets (Levy FAQ's, Future Renovations on each building in the district, Future Levy Info Meeting Dates in the community)
  - May Permanent Improvement Levy – 3.15 mils, this will stretch operating levy; Bonds for Middle School will be paid off this year; bonds for improvements will be paid off in 2029; get rid of these and replace them with levy; invest in all 5 buildings for safety and security improvements; tax bill has been the same for residents since 2012; keep this level the same; this levy will reduce pressure on the general fund & push operating levies longer; architectural renderings will be coming out soon.
  - District Update as related to levy and building improvements (3 years to complete on all buildings)
- Finance Review – Bill Smith, Treasurer, will not be present over the phone. Each member can review Bill's email from February.
  - January 2025 Report & Monthly Financials – Very little activity in January. Bill got all the tax letters out for donations greater than \$250 by 1/31/25. Also, transferred the Benevento \$50K to the Cleveland Foundation.
- General Meeting – Kevin Missal, President

- o Homecoming 2025 (Kevin/Pete)
  - 1.HOF Inductee Selection Finalized
  - 2.All 8 Notified (4 Alumni - Sandra Blankner Gorman '69, Dik Daso '77, Hank Unger '86, Bob Reed '88; 4 Educators – Superintendent Dr. Maynard Bauer, BMS Math teacher Aurora Pinto, BHS Biology teacher Chet Sadonick and BHS Math teacher Mike Kozlowski). Info Packets emailed to all 8 Inductees.
- o Alumni Madness Bowling Event:(Pete/Kevin)
  - 1.Continue to Spread the Word to classmates and grads (March 29, 6:30pm at Spevock's Nautical Lanes in Avon Lake.
  - 2.Signup via Eventbrite
  - 3.Ask Class Reps to share info on their FB & Instagram pages
- o Scholarships:(Eve/Pete/Kevin)
  1. Committee to review 50 senior applications from BHS Guidance Dept. Meet in mid-March for final selection. Committee = Eve, Jim, Kevin, Kim, Paul, Stephanie, Al & Bill L. Each committee member will review 6-7 seniors and then we will discuss final selections in mid-March. BAF has 3 scholarships, Class of '66 has 1 scholarship, & 2 seniors will be given the Benevento scholarship (6 total given out). Eve will email the info packets to each committee member within a week after this meeting.
- o Shoreline (Pete/Becca/Kevin)
  1. Sent out email version Friday, January 31 and the mailed version went out on Wednesday, February 5. (Excellent feedback given already.)
- o March Meeting:Tuesday, 3/11, 6:45 pm at BVPD
  1. Jim Joyce will facilitate (Kevin & Pete unable to attend)
- Meeting Close – Adjourned 7:55 p.m.



## BAF Meeting Minutes

March 11, 2025

### **Attendance:**

Board and Trustees: Eve Uhland (presiding), Becca Gadbois, Joanne Murphy

General Membership: Bill Landers, Paul Hartranft

### **6:50 Meeting called to order**

Quorum not present. Financial report and adoption of minutes deferred to April meeting.

### **Homecoming** (notes from Jim Joyce)

HOF Inductee Bios, Photos & Display Case Items starting to come back to Kevin. Asked all Inductees to send their info by end of March so BAF can start getting details organized.

Next Steps in April & May – take photos & bios & announce Inductees in Shoreline, BAF Facebook site, BV school board communication & local papers. Start creating program for ceremony & get short bios & photos to company that makes plaques for HOF/Alumni Corridor.

### **Alumni Madness Bowling Event** (notes from Pete Just)

Continue to Spread the Word (two & a half weeks away from Sat 3/29)

Signup via Eventbrite using BAF website or QR code in Shoreline & FB

Ask Class Reps to share info on their FB & Instagram pages (Eve/Pete)

### **Scholarships** (Eve)

Committee is reviewing applications from BHS Guidance Dept and will meet on Thursday, March 20 to discuss and make selections. These will be reviewed by the BHS principal and Guidance Dept to ensure all recipients are in good standing to avoid potential issues from previous years. John & Sue Benevento will have final say on their two recipients per their instructions.

50 applicants

Will be awarding three \$1,000 scholarships from BAF, one \$1000 scholarship from Class of '66, and two \$5,000 scholarships from John and Sue Benevento

Scholarship committee: Al Nelson, Eve Uhland, Bill Landers, Kim Moyer, Paul Hartranft, Stephanie Mavis, Jim Joyce

**7:06 Meeting Adjourned**

Next meeting: Tuesday, Apr 8, 2025 @ 6:45 p.m. in the BVPD Community Room



## Meeting Minutes – April 8, 2025

- **Attendance:**  
Board & Trustees: Kevin Missal, Becca Gadbois, Jim Joyce, Al Nelson, Tom Phillips  
General Membership: Peggy Joyce
- **Welcome** - Meeting called to order at 7:00 p.m.
- **Note Quorum Not Present.** February & March Financial reports and adoption of February & March minutes deferred to May meeting.
- **Finance Review** – Not done since Bill was unable to attend this meeting.
- **General Meeting** – Kevin Missal, President
  - **Homecoming 2025** (Kevin)
    1. Most HOF Inductee Bios and Photos have been turned in; should have remaining 2 or 3 by mid-April. Waiting on Display Case Items from 6 of the 8 Inductees.
    2. Next Steps in April, May & June – take photos & bios & announce Inductees in Shoreline, BAF Facebook site, BV schoolboard communication & local papers. Start creating program for ceremony & get short bios & photos to company that makes plaques for HOF/Alumni Corridor.
  - **Alumni Madness Bowling Event:** (Kevin)
    1. Sat 3/29 at Spevock's Nautical Lanes in Avon Lake
    2. 44 Attendees (22 Bowlers, 22 Social), 2 no shows, @8 Donations, 9 from the 70's, 33 from 80's, 2 from 90's
    3. Total Profit \$1,181.11; 50/50 Raffle \$240 won by Van Peplin '78
  - **Scholarships:** (Kevin)
    1. Committee reviewed 50 applications from BHS Guidance Dept. Will award four \$1,000 scholarships from BAF, one \$1000 scholarship from Class of '66 & two \$2,500 scholarships from the Benevento's
    2. Thanks to all on the committee and Eve who chaired this
    3. Joanne will hand out all the scholarships at May's Award Ceremony
  - **Shoreline:** (Kevin/Pete/Becca)
    1. Start Articles in May for June delivery

- **Insurance:** (Kevin)
  1. Discussed Bay Days Insurance Requirements & BAF Liability Insurance. Currently, the Kiwanis of Bay Village organization along with the city of BV is requiring all organizations that participate to have their own insurance. BAF has contacted Jackson, Dieken & Assoc Ins Co in Westlake and asked to quote for Bay Days and Directors & Officers Insurance.
  2. The 6 attendees said BAF should not participate in Bay Days this year. We should bring this up again in May's meeting since we did not have a quorum in April.
- **Field Day:** (Kevin)
  1. Friday, May 30, 9 a.m. at BHS Stadium Concession Stand
  2. Need BAF participants; have senior parent volunteers this year; will have to buy food for event 2 days before.
- **BVCSD Meeting with BAF:** (Jim)
  1. Superintendent wants to meet with us to discuss BHS Athletic Corridor by the Gym & Auditorium. Wants to update photos, lighting, etc. The basketball court will be named after Coach Voiers; cost is \$50,000 with 10 year payoff period; to be completed in Summer of 2025 with ceremony this Fall; BAF participation would be \$200/year for 5 years (total \$1,000); need motion from members at May's meeting; amount remaining in Voiers Scholarship will be downpayment of around \$22,000.
  2. Jim reviewed the school system's building plans with BVCSD administration sometime the last two months; new entrances are proposed for BHS, Normandy, Westerly & Glenview schools. All updates would increase the security and improve the look and convenience of the buildings.
- **May Meeting:** Tuesday, 5/13, 6:45 p.m. at BVPD
- **Meeting Close – Adjourned 7:45 p.m.**



## Meeting Minutes – May 13, 2025

### Attendance:

Board and trustees: Kevin Missal, Jim Joyce, Bill Smith, Eve Uhland, Becca Gadbois, Paul Hartranft, Joanne Murphy, Tom Phillips

General Membership: Bill Landers, Peggy Joyce, Brian Maciag, Stephanie Mavis

- **Welcome** Meeting called to order at 6:50 pm.
- **Note quorum present / attendance** – Peggy Quorum is present
- **Motion: Accept February, March & April Minutes** Eve made a motion to accept all of minutes and Bill Smith seconded.
- **Finance Review** – Bill Smith, Treasurer
  - **April 2025 Report & Monthly Financials**
  - Ahead of budget and prior years. Please see treasurers reports for details.
- **General Meeting** – Kevin Missal, President
  - **Homecoming 2025** (Kevin)
  - **Homecoming is October 2, 3, 4. The HOF brunch is on Saturday, October 4, 2025.**
    1. Most HOF Inductee Bios and Photos have been turned in; should have remaining 2 by end of May. Waiting on Display Case Items from 4 of the 7 Inductees; expect items in June. Bob Reed has deferred his induction until 2027.
    2. Next Steps in May & June – take photos & bios & announce Inductees in Shoreline, BAF Facebook site, BV schoolboard communication & local papers. Start creating program for ceremony & get short bios & photos to company that makes plaques for HOF/Alumni Corridor.
    3. In July, organize 7 Inductees items in HOF Corridor Display Case(s) and send out Eventbrite link to sign up attendees for HOF Brunch.
  - **Scholarships:** (Eve)
    1. Joanne will hand out four \$1000 scholarships from BAF, one \$1000 scholarship from Class of '66 & two \$2500 scholarships from the

Benevento's at the annual BHS Award Ceremony on Wednesday, May 28, 2025.

- o **Shoreline:** (Kevin/Pete/Becca)
  1. Start working on articles (Benevento Interview, 7 Scholarship winners, Announcement of 7 HOF Inductees, Sports Recap from Matt Spellman, President's Message, Donations, Deaths, Reunions, Grad Night Photos) for June delivery. Other ideas welcome- March Madness photo was suggested.
  2. Shoreline will go out in June 2025.
- o **Insurance:** (Kevin)
  1. Bay Days insurance requirements, liability ins, Directors & Officers Ins
  2. Kiwanis insurance umbrella coverage; vote needed for participation
  3. Those in attendance voted not to participate in Bay days this year. Bill Smith suggested we evaluate participation each year.
- o **Field Day:** (Kevin)
  1. Friday, May 30, 9 a.m. at BHS Stadium Concession Stand
  2. Need BAF participants; have senior parent volunteers this year; will have to buy food for event 2 days before. Kevin and Peggy will meet to do the shopping.
  3. Will ask parent volunteers to write down each graduating senior's name, address and email so info can be added to BAF database.
- o **Graduation Items from BAF:** (Kevin)
  1. Form letter and pins delivered to BHS last week for 160 graduates
  2. Graduation is June 2, 2025.
- o **Alumni Hallway Display Case:** (Kevin)
  1. Need volunteers to change one Display Case over with Graduation items week of May 19.
  2. Jim, Peggy And Kevin will meet and update the display case.
  3. Jim also shared that display case items have been coming in,
- o **Coach Voiers Court & Athletic Hallway at BHS:** (Jim)
  1. Motion needed for BAF monetary participation.
  2. Jim made a motion to donate \$200 over 5 years and Paul seconded. The motion passed.
- o **June Meeting:** Tuesday, 6/10, 6:45 pm at BVPD
- o **July Meeting:** Tuesday, 7/8, 6:45 pm at BVPD
- **Meeting Close**
- Adjourned at 7:35



## Meeting Minutes – June 10, 2025

### Attendance

**Board & Trustees:** Kevin Missal, Pete Just, Becca Gadbois, Bill Smith, Eve Uhland, Kim Moyer, Joanne Murphy, Al Nelson, Paul Hartranft, Tom Phillips

**General Membership:** Bridgit McFarland

- **Welcome:** Meeting called to order at 6:55 p.m.
- **Note quorum present / attendance** – Kevin Quorum is present
- **Motion: Accept May Minutes** Eve made a motion to accept the May Minutes and Bill Smith seconded the motion.
- **Finance Review** – Bill Smith, Treasurer
  - **May 2025 Report & Monthly Financials** – Not much money came into the Foundation this month; \$11,000 went out to cover the cost of all the scholarships. See treasurer's reports for further details.
- **General Meeting** – Kevin Missal, President
  - **Homecoming 2025** (Kevin)
    1. HOF Inductee Bios and Photos have been sent to Becca & Pete for Shoreline. Waiting on Display Case Items from some Inductees.
    2. New Alumni HOF Inductee Paul Hartranft has been added to the Class of 2025. We recognized Paul with a round of applause.
    3. Next Steps in June & July – take photos & bios & announce Inductees in Shoreline, BAF Facebook site, BV schoolboard communication & local papers. Start creating program for ceremony & get short bios & photos to company that makes plaques for HOF/Alumni Corridor.
    4. In July, organize Inductees items in HOF Corridor Display Case(s) and send out Eventbrite link to sign up attendees for HOF Brunch.
    5. Pete suggested we put a special Shoreline out in September to recognize all 8 Inductees & their bios. The upcoming newsletter will announce all the Inductees & include their photo with a mention of more HOF info forthcoming in September.

- **Shoreline:** (Kevin/Pete/Becca)
  1. Started working on articles: Benevento Interview, 8 Scholarship winners (4 BAF, 1 Class of '66, 1 Voiers, 2 Benevento), Announcement of 8 HOF Inductees, Sports Recap from Matt Spellman, President's Message, Donations, Deaths, Reunions, Field Day & Grad Night Photos, Alumni Madness blurb & photos, & announcement for 2<sup>nd</sup> Annual Day of Giving (Rocket Day) on July 20. Goal is to send out by end of June or before July 4<sup>th</sup> to alumni.
- **Insurance:** (Kevin)
  1. Liability Ins and Directors & Officers Ins paperwork has been sent back to Jackson and Dieken Ins in Westlake. We will have a face to face meeting with them to go over quotes. Request Jim, Bill S, Pete and Kevin meet with Drew Jackson and his team. Results will be shared at future meeting.
  2. Discovered BAF is not compliant with the State of Ohio Attorney General's office. Bill S will look into & give update at July's meeting.
- **Field Day:** (Kevin)
  1. Fed 160 seniors along with administrators, BAF volunteers and senior parent volunteers on Friday, May 30 at BHS Stadium Concession Stand. Brian M took photos and posted on Alumni FB page.
  2. In future years, BAF will ask the senior parents to assist us since the collaboration worked very smoothly. This year, the senior parents contributed \$400 to the cost of hosting Field Day which cut BAF's costs in half. (Total cost was \$800.)
  3. Graduating seniors entered their personal info with QR code during the senior assembly. Need to get seniors info from BHS and forward to Beth, our Database Admin, so BAF has Class of 2025 info.
- **Alumni Hallway Display Case:** (Kevin)
  1. Jim, Peggy & Kevin changed one Display Case over with Graduation items on Wednesday, May 21.
- **Scholarships:** (Eve)
  1. Eve read the thank you notes BAF has received so far from the seniors who won the various awards this year.
- **BHS Hallway by West Entrance of Gymnasium:** (Pete)
  1. Jim and Pete met with the Superintendent, HR Administrator, BHS Principal & Athletic Director in May to review future plans for the athletic corridor. The school system wants to improve the look and experience of visitors coming into that area and highlight the various achievements of BHS sports throughout the decades.
- **July Meeting:** Tuesday, 7/8, 6:45 pm at BVPD
- **Meeting Close:** Adjourned at 7:32 p.m.